

# **BID DOCUMENT**

## **INVITATION FOR PRINTING RATES (JOB WORK)**

***BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.***

**PATHYA PUSTAK BHAWAN,  
Budh Marg,  
Patna-800001**

<b>Commencement of availability of Bid Document of Website.:</b>	<b>17.06.2016</b>
<b>Pre-Bid Meeting</b>	<b>23.06.2016 At 12:30 PM</b>
<b>Date and Time for receipt of Bids:</b>	<b>07.07.2016 At 3:00 PM</b>
<b>Time and Date of Opening of Bids:</b>	<b>07.07.2016 At 3:30 PM</b>



# BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

(A Govt. of Bihar Undertaking)

PATHYA PUSTAK BHAWAN, BUDHA MARG, PATNA-800 001

Phone : 0612-2221975, 2205203, 2222783, 2223533 Fax:0612-2236388 Email: textbookmd@gmail.com

Ref.:.....

Date: .....

Tender No. TBPC/Jobwork-03/16-17

dated: 14.06.2016

## NOTICE INVITING TENDER.

Sealed tenders are invited from reputed and experienced single, double and multi colour sheet-fed offset or web offset printers registered with **BSTBPC Ltd.** Patna for printing rates of various sequences of printing under job works.

1. The details of the bid is available on Website [www.bstbpc.gov.in](http://www.bstbpc.gov.in) and the same can be downloaded for needful. The bid documents may be downloaded and submitted alongwith a demand draft of Rs. 1050/- in favour of "**Bihar State Text Book Publishing Corporation Ltd.**" Payable at Patna.
2. **Pre-Bid** Meeting will be held on 23.06.2016 at 12:30 Prospective bidders seeking any clarifications suggestion may submit the same in writing fax on above mentioned number before 22.06.2016 till 5:00 PM.
3. Tender will be received in the Office of the undersigned at the above address on all working days upto 07.07.2016 (3:00 PM). The tender will be opened on 07.07.2016 At 3.30 PM in the Conference Hall of **Bihar State Text Book Publishing Corporation Ltd.** In the Presence of bidders/their representatives.
4. The Undersigned reserves the right to reject or accept any Bid partially or fully without assigning any reason.

(B.M. Patel)

**Managing Director**



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## INVITATION FOR PRINTING RATES (JOB WORKS) (SECTION-I : INVITATION FOR BIDS)

1. Sealed Tenders are invited from reputed and experienced single, double & multicolor sheet fed and web offset printers registered with BSTBPC for printing rates of various sequences of printing. There are a number of titles and the quantum of each title varies from 500 to 5000, 5001-50000, 50001-100000 or more numbers to be printed in single, Double and Four colours. The printers are required to quote the printing rates, Binding, plate making, Film making including manual and scanned if required in the prescribed format in **Section-III – “A”, “B”, “C”, “D”, & “E”** are enclosed.
2. The details of the bid is available on Website [www.bstbpc.gov.in](http://www.bstbpc.gov.in) and the same can be downloaded for needful. The bid documents may be downloaded and submitted alongwith a demand draft of Rs. 1050/- (inclusive of VAT) in favour of **“Bihar State Text Book Publishing Corporation Ltd. Payable at Patna.**
3. Details of Tender:

i)	Price of bidding document (Non-refundable)	:	Rs. 1050/-
ii)	Date of commencement of Downloading of bidding document.	:	17.06.2016
iii)	Date of pre-Bid Meeting	:	23.06.2016 to 12.30 P.M.
iv)	Last date and time for receipt of Bid	:	07.07.2016 at 3.00 P.M.
v)	Time and date of opening bids	:	07.07.2016 at 4.00 P.M.
vi)	Place of Opening of bids	:	Office of the Managing Director, Bihar State Text Books Publishing Corporation Ltd., Budha Marg., Patna-800 001, Bihar
vii)	Address for communication	:	Managing Director, Bihar State Text Books Publishing Corporation Ltd., Budha Marg., Patna-800 001, Bihar Tel.:0612-2221975, Fax :- 0612-2236388, Email: textbookmd@gmail.com

4. Interested bidders are required to furnish the under noted document/paper along with their bids:-
  - a) Press Declaration from the competent authority.
  - b) S.S.I. registration Certificate & Sales Tax registration certificate, quoting their VAT/TIN No.
  - c) Electric Connection/Generator in the name of the firm/proprietor.
  - d) Capacity of work indicating the machines details along with documents pertaining to their premises and acquisition of machines and assets with photocopies of substantiating documents and invoices along with proprietary status.
  - e) The bidders should furnish Income Tax return filed for last 3 (Three) years, PAN No. alongwith their Bid.
  - f) Lay out plan of the press including storage, Binding space with photographs of the machines and their factory.
  - g) Existing registration with State Government, Central Government, undertaking of state and Central Governments, if any (other than Bihar State Text Book Publishing Corporation, Patna), may be mentioned.
5. The Technical Bid and Financial Bid are to be given in separate envelopes. The envelopes should be super scribed as Technical Bid and financial Bid separately.
6.
  - i) The Technical Bid shall comprise (a) the documents mentioned as Sl. No.4, (a to g) an undertaking by the bidder for maintaining their bid validity for a period of minimum three year, (c) acceptance of allowable wastage of paper as per norms of the Corporation.
  - ii) The Technical bid will be opened first. If the bidder complies with the terms & conditions as per serial No. 4 above, then only the Financial Bid will be opened.
  - iii) The technical specification details has been given in Section-II.
7. The bidder will submit guarantee for 35% of the total order value of paper and cover in the form of Bank Guarantee/Cheque/Draft/F.D.R at the time of agreement if the paper is supplied by the Corporation.
8. It may be noted that the Printers who possess the necessary machines and equipments for the particular requirement are entitled to submit their rates, else their bid are liable to be rejected.

9.
  - i) The printing rates for sheets and Web offset machines should be quoted separately, forming part of the financial bid.
  - ii) Rates both in figures & words should be quoted on the prescribed proforma at **Section-III – “A”, “B”, “C”, “D” & “E”**. The rates quoted shall not be over written. If there is a discrepancy/confusion between words and figures, the amount written in words will prevail.
  - iii) Rate should be quoted as per printing machines available with the printers also attached the list of machines availability with its specifications.
  - iv) The rate for Job work for this tender will be valid for a period of 3 (three) years from the date of issuing orders.
10. This notice & document will be treated as part of the agreement .
11. Bids will be opened in the presence of Bidders/their authorized representatives, who choose to attend on the specified date and time.
12. In the event of the date specified for bid receipt and opening being declared as a closed holiday for corporation’s office, the due date for submission of bids, and opening of bids will be the following working day at the appointed time.
13. The Corporation reserves the right to negotiate rates with L-1 tenderers i.e. lowest tenderers if necessary, as per the rule.
14. The Corporation reserves the right to reject or accept the bid of any aspirant partially or fully without assigning any reason.
15. Participation in the bid will not confer any right for award of the contract work.
16. All disputes will be subject to Patna jurisdiction.

(B.M. Patel) I.T.S  
Managing Director,  
Bihar State Text Books  
Publishing Corporation Ltd.

## **SECTION-II :** **TECHNICAL SPECIFICATION**

### **Technical Specifications of the Printing Works**

- Size of Books** : (i) Double Crown 1/8 (18 X 24 CM)  
(ii) Double Demy-A/4 (20.5 X 27.9 CM)  
(iii) Double Demy-A/5 (14 X 20.5 CMS.)
- Printing Paper (Text & Cover)** : As per the job requirement, the Corporation may supply paper for printing. In some job work, the bidder/printer shall be required to procure Papers.
- No. of Page Colour (Text & Cover)** : As per the sample
- Binding Size** : Generally Centre stitching if pages in the books is less than 128, and side stitching in case pages in the books exceed 128 more than 224 pages perfect binding, However, other specific binding types will be specified at the time of printing orders.
- Packing** : Each bundle should be tight strapped. However specific instruction will be given in the printing order.
- Note** : After the completion of the job, the bidders have to return the C.D., Tracing & Film to BSTBPC. Otherwise suitable cost shall be deducted.

#### **PAYMENT:**

Payment terms shall be as follows:-

- (i) *After completion of the prescribed work, a running payment of 80% of bill amount shall be considered. 15% payment will be made after successful completion of the total order.*

- (ii) *The Managing Director reserves the right to withhold remaining 5% of the work printing charges as a safeguard against printing and other defect and breach of contract which may be discovered lateron.*
- (iii) *In case of paper supplied by printer the 90% cost of paper will be paid and remaining 10% payment will be made after satisfactorily / completion of job.*

**Penalty Provision:**

**(i) Delay :**

Subject to Force majeure, if the printer fails to deliver all the books within the time period specified in the work order, the Corporation shall, without prejudice to its other remedies in the contract, deduct from the contract price, a sum equivalent to 4% (Four percent) of the price of the delayed books for each week or part thereof upto maximum period of six weeks (24% deduction). If the bidder fails to complete the work even after six weeks without any explained reasons, he will be debarred from future printing work of the Corporation.

**(ii) Quality :**

The books supplied will be of requisite size, standard quality of printing, binding/cover pasting, stitching, trimming etc. and free from any mistakes. Failure on the part of the bidder will invite the following penalty:

**(a) Short size** :

The trimmed size of the books should be exactly as per specification/print order. If the books printed are trimmed to sizes smaller than the prescribed size, the corporation shall recover the cost of paper excess trimmed @ Rs. 55,000/- per tonne.

**(b) Bad quality** :

If the quality of the printing, binding/cover pasting, stitching, etc is found to be inferior or substandard the Corporation may impose at its direction a penalty upto 15% of the value of allotted books. The penalty will be in addition to the penalties under other clauses.

**(c) Mistakes** :

In case of mistakes in printing of books/cover, the printer shall be liable to pay penalty at the rate of 1% of contract value of the concerned books for every 5 (five) mistakes or part thereof. If the number of mistakes exceeds 20(twenty) in a whole book, then the books shall be rejected and cost of paper shall be recovered from security deposit/bills.

**WASTAGE**

Wastage will be allowed to the printer on the paper required for printing of the books at the following scale:

**Web**

- a) Text Printing in Single colour – 2.5% (Two & Half)
- b) Text Printing in two colour - 3.5% (Three & Half)
- c) Text Printing in four colour - 4% (Four)

**Sheet:**

- a) Text Printing in Single colour – 1% (one)
- b) Text Printing in two colour - 2% (Two)
- c) Text Printing in four colour - 4% (Three)
- d) Cover Printing in 4+2 colour(sheet) 3% (Three).

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***Rate Chart***

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## SECTION-III ( A )

### **BIHAR STAE TEXT BOOK PUBLISHING CORPORATION LTD., PATNA**

**RATES FOR DIFFERENT SEQUENCES OF BOOK PRINTING FOR SHEET FED / WEB OFFSET  
(UNDER JOB WORK) FINANCIAL BID 2016 (Pre Press)**

Sl. No.	DTP Composing Per Page			Composite Designing Per Page			Scanning Film Making (CTF) per Sq. Cm Per Colour	Tracing Paper Per Page			Plate Making on P.S./CTP Plate (16 Pages for A/5, 8 pages for A/4 & 1/8 DC)					
											P.S. Plate			CTP Plate		
	A/5	A/4	1/8 DC	1 Colour	2 Colour	4 Colour		A/5	A/4	1/8 DC	A/5	A/4	1/8 DC	A/5	A/4	1/8 DC
Rate in figure																
Rate in Word																

## SECTION-III ( B )

### **BIHAR STAE TEXT BOOK PUBLISHING CORPORATION LTD., PATNA**

RATES FOR DIFFERENT SEQUENCES OF BOOK PRINTING FOR SHEET FED OFFSET (UNDER JOB WORK) FINANCIAL BID 2016  
(Press - 1)

Sl. No./ Quantity	<b>Printing of Books per 1000 format of 16 pages for A/5, 8 pages for A/4 &amp; 1/8 DC Size</b>																	
	Printing Paper (Cream Wove/Mapliitho Paper)									Printing Rate on Art Paper								
	A/5			A/4			1/8 DC			A/5			A/4			1/8 DC		
	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour
500-5000 Rate in figure																		
Rate in Word																		
5001-50000 Rate in figure																		
Rate in Word																		
Above 50000 Rate in figure																		
Rate in Word																		
Sl. No./ Quantity	<b>Printing of Books per 1000 format of 16 pages for A/5, 8 pages for A/4 &amp; 1/8 DC Size</b>																	

## SECTION-III ( C )

### **BIHAR STAE TEXT BOOK PUBLISHING CORPORATION LTD., PATNA**

RATES FOR DIFFERENT SEQUENCES OF BOOK PRINTING FOR WEB OFFSET

(UNDER JOB WORK) FINANCIAL BID - 2016

(Press- 2)

Sl. No./ Quantity	Printing of Books per 1000 format of 16 pages for A/5, 8 pages for A/4 & 1/8 DC Size								
	Rate for Web Offset Printing								
	A/5			A/4			1/8 DC		
	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour
500-5000 Rate in figure									
Rate in Word									
5001-50000 Rate in figure									
Rate in Word									
Above 50000 Rate in figure									
Rate in Word									

## SECTION-III ( D )

### **BIHAR STAE TEXT BOOK PUBLISHING CORPORATION LTD., PATNA**

RATES FOR DIFFERENT SEQUENCES OF BOOK PRINTING FOR SHEET FED OFFSET (UNDER JOB WORK) FINANCIAL BID 2016

(Press - 3)

Sl. No./ Quantity	Cover Printing Rate per 1000 Cover																	
	Printing on General Board									Printing on Art Board								
	A/5			A/4			1/8 DC			A/5			A/4			1/8 DC		
	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour	1 colour	2 colour	4 colour
500-5000 Rate in figure																		
Rate in Word																		
5001- 50000 Rate in figure																		
Rate in Word																		
Above 50000 Rate in figure																		
Rate in Word																		

### SECTION-III ( E )

#### BIHAR STAE TEXT BOOK PUBLISHING CORPORATION LTD., PATNA

RATES FOR DIFFERENT SEQUENCES OF BOOK PRINTING FOR SHEET FED / WEB OFFSET ( UNDER JOB WORK ) FINANCIAL BID 2016  
( Post Press )

Different type of Binding Rate Quote in Per Farma 16 Pages for A/5, 8 Pages for A/4 & 1/8 DC Size																				
Centre Stitch (per thousand format)			Side Stitch (per thousand format)			Thread binding (per thousand format)			Adhesive (per thousand format)			Perfect Binding (Per thousand format )			Foolscap Size register binding with grey hard board & rexin paper per Register		Hard Case Binding (per thousand format)			
A/5	A/4	1/8 DC	A/5	A/4	1/8 DC	A/5	A/4	1/8 DC	A/5	A/4	1/8 DC	A/5	A/4	1/8 DC	24 – 32 Ounce		A/5	A/4	1/8 DC	
Rate in figure																				
Rate in Word																				

  

Gloss Lamination (Per cover)			Mat Lamination ( Per cover)			Digital Printing (Per Page )			Numbering (per thousand Number)		Perforation (Per thousand)	Wire Spiral (per inch)	PVC Spiral (per inch)	CALENDER		Brochure (per Piece)				
A/5	A/4	1/8 DC	A/5	A/4	1/8 DC	A/5	A/4	1/8 DC	On Book	Norma Sl. Number				Lamination (per Cover)		Mounting (in inches)		A/5	A/4	1/8 DC
Rate in figure														1/8 DC	A-4					
Rate in Word																				





