

**BID DOCUMENT
FOR PRINTING AND BINDING OF
TEXT BOOKS
FOR S.S.A., BIHAR
(EDUCATIONAL SESSION-2016-17)**

BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

Pathya Pustak Bhawan,

Budh Marg,

Patna-800001

Cost of Tender document: Rs.10,500/- (inclusive VAT)

Bid Document on Website :	28.07.2015
Pre-Bid Meeting	10.08.2015 at 15.30 Hrs.
Date and Time for receipt of Bids :	12.08.2015 to 21.08.2015 till 14.30 Hrs
Time and Date of Opening of Bids:	21.08.2015 at 15.00 Hrs.

IMPORTANT INFORMATION

Name of the Corporation	:	Bihar State Text Book Publishing Corporation Ltd.
Address (For submission of Bids, Communication, etc.)	:	The Managing Director, Bihar State Text Book Publishing Corporation Ltd., Pathya Pustak Bhawan, Budh Marg, Patna-800 001.
Phone Nos.	:	0612-2221975, 2222783, 2223533
Fax No.	:	0612 – 2236388
Name of Work	:	Printing & Binding of Text Books for free distribution (SSA, 2016-17), Bihar
Price of Bid Document	:	The Bid document may be downloaded from the Website: bstbpc.gov.in from 28.07.2015 and it may be submitted alongwith the original money receipt to be issued by BSTBPC on submission of Rs. 10,500/- (Ten thousand Five hundred only) (inclusive of VAT) in Cash or Demand draft of a nationalized/ scheduled Bank in favour of “Bihar State Text Book Publishing Corporation Ltd.” payable at Patna.
Place of Opening of Bid	:	Conference Hall, Bihar State Text Book Publishing Corporation Ltd., Pathya Pustak Bhawan, Budha Marg, Patna-800 001.
Date till which the Bid is valid	:	90 days from the date of opening of Bid.
Bid Security Deposit	:	As per the amount specified in and placed at Section-III .

BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

(A Govt. of Bihar Undertaking)

PATHYA PUSTAK BHAWAN, BUDH MARG, PATNA-800 001

Phone : 0612-2221975, 2222783, 2223533 Fax:0612-2236388 Email:textbookmd@gmail.com

Tender No BSTBPC/SSA(Textbook)2016-17/ 09

Dated 27.07.2015

:- TENDER NOTICE :-

1. Sealed Tenders are invited from the experienced and reputed Offset Printing Presses having Web Offset Machine for Printing and Binding of Books (excluding cost of paper) in two packets system - Technical and Financial as detailed in the bid document, of all subjects for the **Class - I to VIII under Sarva-Shiksha Abhiyan-2016-17 Bihar.**
2. The Bid document may be downloaded from the **Website: bstbpc.gov.in** from **28.07.2015** and it may be submitted alongwith the original money receipt to be issued by BSTBPC on submission of **Rs. 10,500/- (Ten thousand Five Hundred) only (inclusive of VAT)** in Cash or Demand draft of a nationalized/scheduled Bank in favour of "Bihar State Text Book Publishing Corporation Ltd.," payable at Patna.
3. **Pre-Bid Meeting** will be held on **10.08.2015 at 15.30 hrs.** Prospective bidders seeking/submitting any clarifications/queries any suggestions may submit the same in writing on above mentioned address before **09.08.2015 till 17.00 hrs.** The same may also be sent either by fax or through E-mail (on the above mentioned numbers/ address).
4. Tenders can be submitted in the Office of Managing Director on any working day during working hours from **12.08.2015 to 21.08.2015 till 14.30 hrs.**
5. The Bid will be opened on **21.08.2015 at 15.00 hrs.** in the Conference Hall of the Corporation in presence of tenderers or their one representative.
6. The details about the terms & conditions, specification etc. can be ascertained from the Bid Document.
7. The undersigned reserves the right to reject or accept any Bid partially or fully without assigning any reason.

Sd/-

(B.M. Patel) I.T.S.
MANAGING DIRECTOR.

PR 5121(Ni.Ni)15-16

CONTENT OF BIDDING DOCUMENTS :

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(A)

BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD,

(A Govt. of Bihar Undertaking)

PATHYA PUSTAK BHAWAN, BUDHA MARG, PATNA-800 001

Phone: 0612-2221975, 2222783, 2223533 Fax: 0612-2236388 E mail : textbookmd@gmail.com

PART OF TECHNICAL BID (FORM-I)

For Printing and binding of Text Books.

1. Name of the Firm/Printing Press:

2. Full address – :

(i) Office of the Firm/Printing :

Press :

(ii) Printing Premise :

.....

.....

3. Status : Proprietary/ Partnership/ Corporation/ Limited Co./
Society etc.

4.

Telephone Nos.	Land Line	Cell/Mobile No.	Fax No.	E-mail Address
OFFICE				
PRINTING PREMISE				

5. Name of each Proprietor/Partner/Directors:-

Name of Proprietor/ Partner/Directors	Residential Address	Land Line Telephone No.	Cell/ Mobile No.	E-mail Address

6. If the firm/Printing Press has more
 than one No. of units and premises,
 Names, Addresses, Telephone Nos./.....
 Fax Nos and E-mail Addresses etc.
 of each to be given separately.

7. **(A) Earnest Money (Demand Draft) :**
 on any Nationalized /Scheduled Bank payable at Patna. Rupees
 only (In words
)
 D.D. No.....Date.....Name of the Bank :.....

(B) No. of items for which bidder has deposited his Earnest Money Deposit (E.M.D) (with
 reference to details as Part of Technical Bid.....

Clarificatory Note: Tenderer must quote rate for only those title/s of book/s in the light of their web
 offset machine's book producing capacity in the stipulated period and required
 bank guarantee available for paper security (as detailed in Coloumn 9 and 11 of
 (E) Section-III).

8. Book Production Capacity (Total . :
 quantity, the bidder intends
 to complete **within 180 days**)
 to be effective from date of
 notification of award.
 (Please state the specific and
 real commitment in terms of
 number of finished books.

(A) A/4 Size of Books

No. of Colours	No. of Books	
	Centre Stitching upto 128 pages	More than 128 pages side stitching
2 Colour		
4 Colour		

(B) 1/8 D.C. Size of Books

No. of Colours	No. of Books		
	Centre Stitching upto 128 pages	More than 128 pages side stitching	More than 224 pages Perfect binding
1 Colour			
2 Colour			
4 Colour			

9. Period of Supply : As per the schedule to be given in the work order.

10. Period of validity of offer : One Year

11. Any Statutory permission/provision:
required for running printing
and binding unit if any
(Furnish details)

12. Whether the firm is registered
under the following Acts ?

If so, please furnish details :

- (a) The Indian Companies Act, 1956 : Registration No. Date
(b) The Indian Partnership Act, 1932 : Registration No. Date
(c) Societies Registration Act, 1860 : Registration No. Date
(d) A sole proprietary printing press:

13. Details of Printing Machinery : (Properly Installed & in working condition):-

(a) Web Offset with 578 mm. (Inner pages of text books)

Details of Machine	M/C No.1	M/C No.2	M/C No.3	M/C No.4	M/C No.5
(1) Make					
(2) Year of manufacture					
(3) No. of colours					
(4) Speed per Hour					
(5) Width					

If the number of machines are more than five, enclose a separate sheet.

(b) Web Offset with 508 mm.(Inner pages of text books)

Details of Machine	M/C No.1	M/C No.2	M/C No.3	M/C No.4	M/C No.5
(1) Make					
(2) Year of manufacture					
(3) No. of colours					
(4) Speed per Hour.					
(5) Width					

If the number of machines are more than five, enclose a separate sheet.

(c) Details of Binding Machinery if owned by the bidder:

Binding Machinery	Make	Size	No. of Machines	Automated/ Manual	No. of Gathering Stations	Speed per hour
Folding 16 pp /32 pp						
Centre /Side Stitching						
Cutting Machines						
Gathering Machines						
Perfect Binding Machines						
Other machines						

- (d) Details of Plate Making facility/** (i)
- CTP owned by the tenderer:** (ii)
- (iii)
- (iv)

If the number of machine are more than IV enclose a separate sheet.

Note: (1) The tenderer is expected to give all details in the above format of the bindery owned by tenderer.

- (e) Horse power required to run the above mentioned total machines enumerated vide 13(a) to 13(d) :**
- (f) Number of persons employed directly or indirectly in the printing press. (with reference to Section-XI):**

14. Printing capacity per day.

No. of Cols.	No. of Impressions	
	578 mm Web	508 mm Web
Single Col.		
Two Cols.		
Four Cols.		

15. **Normally how much printing capacity per day will be given to the BSTBPC out of the total capacity per day. .**

No. of Cols.	No. of Impressions	
	578 mm Web	508 mm Web
Single Col.		
Two Cols.		
Four Cols.		

16. **The binding capacity per day in terms of books:-**

Details of Binding capacity	No. of Books
Centre Stitching upto 128 pages	
Side Stitching above 128 pages	
Perfect Binding above 224 pages	

17. Please indicate commitment as to how much binding capacity would be made available by your bindery to the works on the present tender.
- (i)No. of copies of Centre stitching books per day.
- (ii)No. of copies of Side stitching books per day.
- (iii) No. of copies of Perfect binding books per day.

18. **Availability of space/area (in Sq. ft):-**

	Specific Item	Ownership	Rental
a)	Space/area for machine operating		
b)	Space/area available for Book binding and allied work		
c)	Space/area available for storage		

19. No. of Reams / Reels of paper :
which could be stocked at one time

20. (a) Complete insurance particulars :

for insurance of the premises & stock against theft, fire, burglary etc.

- (b) State whether Corporation's :

materials and goods viz, paper, printed material etc. would be covered by insurance ?

21. Name & Address of your bankers :
- (Corporation be advised of change, if any, made subsequently).
22. Is the firm/printing press doing book printing work for Text Book Corporation/ Organization of any State in India engaged in text book publication/printing. If yes, details of such work:-
- (a) For which State/States
- (b) Since when
- (c) Number of copies printed for
- academic year 2013-14,
- 2014-15& 2015-16
- (d) Performance Certificate to this effect be furnished :
- (other than BSTBPCL, Patna)

:-DECLARATION -:

ID/o, S/o, W/o Shri
 Proprietor / Partner / Director

(Name of firm) hereby declare that the information given from 1 to 22 in above form is correct and true and if any information is found to be untrue or false, the bid is liable to be rejected.

I also solemnly declare that if any information above is found untrue / false, my candidature as bidder may be cancelled and appropriate action can be taken against me and my firm. If any order has been placed on the basis of above information, the Corporation is at liberty to cancel the order.

Date:
Place:

Bidder's full name and signature
with Rubber Stamp
or Official Seal of the firm

(B)

SSA-2016-17
PART OF TECHNICAL BID FORM – II

(Details of earnest money deposit (EMD) please be furnished) :-
Name of the Firm with Address:

Class & Book Sl. No.	Name of the Bank	Amount	Details of E.M.D.	
			Group/pacakage/Class & Book Title Sl. No.	Amount in Rs.

Note:- Please enclose the original deposit receipts as mentioned above.

Place:

Name & Signature of the bidder with rubber stamp.

Date :

(C)

SECTION –I

INVITATION FOR BIDS

1. ELIGIBLE BIDDERS

- 1.1 The **Bidders** as described in **Qualification Criteria** below are eligible for taking part in the Bid, which shall form the basis for submitting the **Technical Bid** .
- 1.2 The Bidder is expected to examine carefully all instructions, terms & conditions, bid form, sections to the bid form, specifications in the bid document. Failure to comply with the requirement of bid submission will be at the bidder's risk. Bids which are not substantially responsive to the requirements of the bid document, will be outrightly rejected.
- 1.3 Sealed Bid for printing and binding of Text Books for free distribution under SSA, Bihar-2016-17 are invited in two different envelopes superscribed as **Part-A– 'TECHNICAL BID' (duly filed in Part of Technical Form-I and duly filed Part of Technical Form-II** - with all enclosures required and **Part-B - 'FINANCIAL BID'** Both should be kept in a single sealed big envelope. The details are as here under -

PART – A – 'TECHNICAL BID':

QUALIFICATION CRITERIA

To be considered qualified to successfully perform the contract, the Bidder must meet the following minimum requirements.

- (a) The Bidder must be an Offset Printer. The press should have been in operation for a minimum period of 3 years as on prior to bid submission date.
- (b) The cut off year for the age of printing machine is 1995. Printing machine manufactured before the cut of year of 1995 should not be included in the list of printing machines.
- (c) The bidder should submit audited Profit & Loss Account and Balance Sheet for three financial years i.e. 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 duly certified by his Statutory Auditor/CA who should mention his name, address and membership number and shall be based on the returns filed with the Income Tax authority.
- (d) The average annual turnover of printing work achieved by the bidder as per their financial results for financial years i.e 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 should be not less than Rs. 75.00 (Seventy five) lakhs who are owning two or more Web offset machines and in case of single Web offset machine not less than Rs. 40.00 (forty) lacs per annum.
- (e) The Bidder should submit details. with reference to [(Column-13(a) to 13(f)– of Part of Technical Bid (Form-I)] having following minimum configurations facilities –
 - Complete plate making equipment with pasting table, Printing Down Frame or CTP (Computer to Plate) systems.
 - One four colour working modern Web Offset printing machine of 578 mm or 508 mm Cut of size with quarter folder.

- One Power operated cutting machines or programmatic cutting machine not less than 36”size or one 3 knife trimmer.
- Two wire stitching machines.
- Press should have Two strip packing machine.
- Perfect Binding machines of (Three) clamps to(Six) clamps or more (for perfect binding books)

Note:The Specifications mentioned above are at minimum configurations expected, but Superior Machinery in the similar category are also acceptable. However, decision of the Corporation in this regard shall be final and binding.

- (f) The Bidder should have ownership documents in support of all equipment's, printing and binding machines. The plant shall be well planned and is required to be in easily accessible location. It is expected to be laid out in an area of about 1,500 Sq. feet to have easy and safe movement of the materials.
- (g) Storage capacity for paper and finished books. (with reference to Column-18 & 19 – Part of Technical Bid (Form-I) should be minimum 3,000 Sq.ft. and layout/map be attached). Copy of the title deed or lease agreement in support of ownership / hire / lease of infrastructure facilities like building / godown.
- (h) Copy of Factory/Labour Licence Registration to run the press of all the premises where the machineries etc. are installed. However, the bidders are allowed to submit these certificate after allotment of work but before entering into Agreement.
- (i) Press and Declaration Certificate issued by concerned competent authority.
- (j) A duly attested Affidavit & Declaration by the Bidder in the form specified for this purpose i.e. Section-VI & Section-X, by a Notary to be submitted along with the bid.
- (k) Copy of Sales Tax/VAT Registration Certificate. In case of bidders of other State who having CST Registration and are not registered with Bihar Commercial Tax Deptt. they will have to open an office in Bihar and get registered before entering into the agreement, if the work is allotted to them.
- (l) Latest VAT returns filed for the month of March 2015 or quarter ending March-2015 and Annual VAT returns filed for the preceding three years i.e. for the years 2011-12, 2012-13 and 2013-14.
- (m) Copy of Income Tax return filed for three assessment years i.e. 2012-13, 2013-14 & 2014-15 or 2013-14, 2014-15 & 2015-16 & Copy of PAN Card.
- (n) Copy of Electrical load sanctioned in the name of firm/proprietor justifying the load for the machines installed in premises along with a copy of current Electricity Bill. Details of the Generator, if installed must be enclosed.
- (o) Certificate of incorporation and copy of Memorandum & Article of Association or partnership deed if not a Proprietary Firm, must be attached.
- (p) The Bid shall be accompanied with the Bid Security (EMD) as per the amount specified & placed at **Section-III**.
- (q) Details of any other existing printing work load/commitment, at present.

- (r) Copy of Registration No. of Employee Provident Fund is mandatory wherever applicable. In case a printer is not covered under EPF then proof of such evidence is to be submitted in the form of a written undertaking. However all statutory obligations/liabilities like Salary, ESI, and PF as per labour laws for manpower employed will be the sole responsibility of the bidder.
- (s) Bid by Joint venture/Consortium of firms/printers/company/will not be allowed.
- (t) The bidder should submit his financial positions with a supporting letter from their Banks confirming the availability of fund to meet the working capital requirement including Bank Guarantee limit amount for paper security which may be required for execution of the Agreement/Contract.
- (u) Original money receipt or Demand Draft of cost of bid document of Rs. 10,500/-.
- (v) With reference to invitation of quotation of rates supporting required documents in this tender documents, the following shall form part of Criteria for qualification, including the Criteria enumerated from (a) to (u) above –

PART - B - 'FINANCIAL BID' :

- i) The bidder can quote rate for **one or more or all Titles for any two** Package(s) in same Group **i.e, either Group-A (Package-1 to 4) or Group-B (Package-5 to 8) as** per format of 16 (Sixteen pages) excluding cost of text paper on Web Offset Machine in the prescribed Proforma enclosed at **Section-IV. Any Bidder bidding for both group or more than two Packages in same Group will be rejected in the technical bid itself and no claim whatsoever shall be entertained and shall be disqualified.**
- ii) Bids quoted on the bidder's letter head will not be accepted.

2. OTHER CLARIFICATION OF BID DOCUMENT:

- 2.1 Prospective bidders requiring any clarifications/suggestion of the Bid Document may seek the same in writing before **09.08.2015 till 17.00 hrs.** which will be discussed during the Pre-Bid meeting.

3. PRE - BID MEETING

- (a) The Bidder or his official representative is invited to attend a pre-bid meeting, which will take place in the Office of the Managing Director, Bihar State Text Book Publishing Corp. Ltd., Patna-1 on **10.08.2015 at 15.30 hrs.**
- (b) The Bid document may be fine tuned on the basis of discussions with prospective bidders during the Pre-Bid Meeting.
- (c) Non-attendance at the pre-bid meeting will not be a cause for disqualification of a bidder.

(D)

SECTION –II

TERMS & CONDITIONS

4. BID SECURITY

- 4.1 The Bidder shall furnish, as part of Technical Bid, a bid security as per attached **Section-III** . It will be in the form of Demand Draft in favour of Bihar State Text Book Publishing Corporation Ltd., payable at Patna on a nationalized / scheduled bank. Any tender not accompanying the required Bid Security will be liable to be rejected outrightly.
- 4.2 The Bid Security is required to protect the Corporation against the risk of Bidder's conduct which would warrant the security's forfeiture,
- 4.3 The Bid Security of the successful bidders may be adjusted against the Performance Security at the time of execution of Agreement, on request of Bidder, to do so in writing.
- 4.4 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days.
- 4.5 The bid security should be refunded to the successful bidder on receipt of performance security within 30 days.

5. THE BID SECURITY MAY BE FORFEITED:

- If a Bidder (i) withdraws his bid during the period of bid validity or
- (ii) in case of a successful Bidder, if the Bidder fails: to execute the Agreement within 7 (seven) days of receipt of notification of award.
 - (iii) fails to furnish performance security.
 - (iv) fails to furnish **30%** of the cost of Text paper / printed cover as security deposit.
 - (v) If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect.

6. BID PRICE:

- 6.1 The bidder can quote rate for **one or more or all Titles for any two** Package(s) in same Group **i.e, either Group-A (Package-1 to 4) or Group-B (Package-5 to 8)** per format of 16 (Sixteen pages) excluding cost of text paper on Web Offset Machine in the prescribed Proforma enclosed at **Section-IV**. **Any Bidder bidding for both group or more than two Packages in same Group will be rejected in the technical bid itself and no claim whatsoever shall be entertained and shall be disqualified.**
- 6.2 If no bid is received for any Book or any new title inducted in Section-III, it will be at the discretion of *Managing Director, BSTBPC Ltd.* to allot the work to the approved L1 rate of same/similar titles amongst the different successful bidders of any other Books.
- 6.3 *Managing Director, BSTBPC Ltd.* reserves the right while issuing work order to increase or decrease the quantity, cancel or add titles to the Section-III.

- 6.4 Rates both in figures & words should be quoted on the prescribed proforma at Section-IV. The rates quoted shall not be over written. If there is a discrepancy between words and figures, the amount in words will prevail.
- 6.5 Bids which are not in the prescribed form/incomplete/or vary with any of the conditions listed in the Bidding documents will be rejected out rightly.
- 6.6 Conditional bids will not be considered.

7. THE RATE QUOTED IN PROFORMA- IV INCLUDES THE COST OF FOLLOWING SEQUENCES OF PRINTING (a) to (h) FOR THE PRINTING OF TEXT BOOKS (INNER PAGES), AS THE CASE MAY BE :

- 7.1 a) Good quality positive making from the compact disc (CD) provided by the 'Corporation' for the titles of books are to be printed.

Note: The cost of positive/ Designing shall be recovered from the printer at the rate approved by the Corporation, if it is provided by the Corporation.

- b) Processing, CTP/PS Plate Making , Correction making,
c) Composing/ Designing (if required),
d) Text Printing
e) Binding (Folding, gathering, stitching, pasting of covers, Trimming the edges, stack the books as specified in (Clause No. 21.2) duly tied with machine strapping and all other operations necessary for production of the book in finished form.
f) For computing printing charges, a format of less than 16 pages as the case may be will not be treated as a full format and its charges will be allowed on proportionate basis i.e. actual number of pages printed vis-a-vis 16 pages.
g) Printed cover of 175/130 GSM with Coding (2 digit District code, 3 digit Block code & 6 digit Progressive No.) will be supplied by the Corporation.
h) Text books will be delivered at the godowns at Patna as per the schedule/directions given in **Section-XII**.

8. PERIOD OF VALIDITY OF BIDS

- 8.1 The Bids shall remain valid for 90 days after the date of bid opening prescribed by the Corporation.
8.2 In exceptional circumstances, the Corporation may solicit the Bidder's consent to an extension of the period of validity.

9. FORMAT AND SIGNING OF BID

- 9.1 The Bidder is required to submit Sealed Bids in two separate envelopes – Part-A- Technical Bid and Part-B- Financial Bid. Both envelopes shall be kept in a single big envelope.
9.2 The bid shall be typed or written in indelible ink and the bid comprising the technical and Financial bid should be signed by all the partners in case of partnership firm and by Managing Director or a Director or Secretary authorized by the resolution of Board of Directors, in case of private/public limited firm to bind the Bidder to the Contract. **Rate not quoted should be marked with a cross (x) and written in words “ not quoted”**

- 9.3 The bidder should sign and stamp all the Bid documents. The entire Bid papers submitted should have serial page nos. on each page.
- 9.4 Any eraser or overwriting shall be valid only if they are initialed by the persons or persons signing the bid.

10. SUBMISSION OF BIDS

- 10.1 The Bidders shall seal the **Part-A-Technical Bid and Part-B - Financial Bid** in separate inner envelopes . He shall then place all the inner envelopes in an outer envelope. The inner and outer envelopes shall:
- (a) be addressed to the Corporation at the following address:
The Managing Director,
Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan, Budha Marg,
Patna-800 001
 - (b) bear the ***“Bid for Printing & Binding of Text Books for SSA-2016-17, Bihar”***, and a statement ***“Do not open before 15.00 hrs. on 21.08.2015”***.
- 10.2 The inner envelopes shall also indicate the name and address of the bidder to enable the Bid to be returned unopened in case it is declared “late”.
- 10.3 If the outer envelope is not sealed and marked, the Corporation will assume no responsibility for the bids’ misplacement or premature opening.
- 10.4 Telex, cable or facsimile bids will be rejected.

11. DEADLINE FOR SUBMISSION OF BIDS

- 11.1 Bids must be received at the office of the Corporation by **14.30 hrs. on 21.08.2015** In the event of the specified date for the submission of Bids being declared a holiday for the Corporation, the Bids will be received up to the appointed time on the next working day.
- 11.2 The Corporation may at its discretion, extend this deadline for submission of bids and its opening by suitable amendment / corrigendum.

12. LATE BIDS

- 12.1 Any bid received after the last date and time for submission of bids shall be rejected.

13. OPENING OF THE BID BY THE CORPORATION

- 13.1 The Technical Bid shall be opened on **21.08.2015 at 15.00 hrs.** before such bidders or their only one authorized representative who wish to be present.
- 13.2 The Financial Bid of only those bidder would be opened who qualify Technical Bid rounds on the same day or date & time as announced at the spot.

14. CORPORATION RESERVES THE RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

- 14.1 The Managing Director, Bihar State Text Book Publishing Corporation reserves the right to accept or reject any bid partially or fully without assigning any reason, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or bidders.
- 14.2 The Managing Director, Bihar State Text Book Publishing Corporation reserves the right to distribute the work of printing of Text Books amongst the different successful bidders at the approved L1 rate on the basis of **their working capacity and/ or their past performances & on the basis of the total quantum of work available**. However, not more than a single title as per his capacity will be allotted at a time on one machine in working condition. The rate once accepted will hold good till the completion of the order. No increase or decrease will be considered on any account at any time

15. EXECUTION OF AGREEMENT:

- 15.1 The successful Bidder, on receipt of award shall execute an agreement within 7(seven) days in the prescribed form and deposit Performance Security, amounting to **5%** of the Contract value and full cost of text paper & printed cover as security deposit. The Security amount shall not be adjusted against any previous dues to the printer, if any, due from Corporation.
- 15.2 However, the bidder may be allowed a bank guarantee of at least **30%** of the cost of paper security of the total print order and lift the paper as per requirement on rotation basis Section-XII. But in no case paper will be issued more than the amount of Bank Guarantee **30%** furnished by the bidder.
- 15.3 If the bidder fails to execute the agreement and fails to furnish Security amount as mentioned in Clause -15.1 and 15.2 above, not only the bid security shall be forfeited, but the printer shall also be debarred from participation in future bids.
- 15.4 The agreement shall be executed by the successful bidder at Patna on non- judicial stamp paper of requisite value as provided by the Bihar Registration Act witnessed by 2 persons and the successful bidder shall bear all legal expenses of execution of the agreement.

16. PERFORMANCE SECURITY:

- 16.1 Within 7 (seven) days of the receipt of notification of award from the Corporation, the successful Bidder shall furnish the performance security in accordance with the conditions of Contract, in the Performance Security Form Section-VI provided in the bidding documents or in another form acceptable to the Corporation.
- 16.2 The performance security will amount to 5% of contract value.
- 16.2 Performance Security any lying with the Corporation is not adjustable towards the performance Security of the present tender.
- 16.4 The proceeds of the performance security shall be payable to the Corporation as compensation for any loss resulting from the Printer's failure to complete its obligations under the Contract.

- 16.5 The Performance Security shall be denominated in Indian Rupees and shall be in one of the following forms:
- (a) A Bank guarantee issued by a nationalized/scheduled bank located in India in the form provided in the bid documents or another form acceptable to the Corporation valid till 30.06.2016.
 - (b) A Crossed demand draft in favour of **Bihar State Text Book Publishing Corporation Ltd., payable at Patna** issued by a nationalized/scheduled bank.
- 16.6 The Performance Security will be released only after the final payment of the bill or expiry of the validity period whichever is later.
- 16.7 The performance security will be discharged by the Corporation and returned to the Printer not later than 30 days following the date of completion of the Printer's performance obligations satisfactorily.

17. SUPPLY OF TEXT PAPER & PAPER SECURITY DEPOSIT:

- 17.1 Text paper (Reel) 70 GSM White Cream Wove/Maplitho Printing paper with Water Mark will be supplied to the printers as per their requirement. The required Text paper will be supplied from the paper mill (HPC) to the printer godown only under the special circumstances the printer shall lift the paper as per instruction given by the Corporation within Patna. The differential cost in freight beyond Patna shall be borne by the concerned printer. The printer shall lift Printed Cover 175/130 GSM Board Districtwise from the Corporation's Godown or from cover printer's Godown as per instruction given by the Corporation within Patna.

Text - Web Printing

- ii) Books for A/4 size – 84 Cms.Reel
The calculation of the weight of **84 cms. reel** paper will be as follows :
70 GSM – 16.99 kg. per ream (Size 57.8 × 84 cms.)
 - iii) Books for 1/8 D.C. size – 74 Cms. Reel
The calculation of the weight of **74 cms. reel** paper will be as follows :
70 GSM – 13.157 kg. per ream (Size 50.8 x 74 cms.)
- 17.2 The successful bidders shall deposit to the Corporation, full cost of Text and printed Cover to be supplied to him as security in the form of Bank Guarantee/Bank Draft/Pay order (on a nationalized/scheduled bank) @ **Rs. 55,000/- (Rupees Fifty five thousand)** per ton as cost of Text paper & printed Cover at the time of execution of the Agreement (Read with para 15.2 at page 18).
- 17.3 For the refund of security deposit against the cost of paper the printer shall claim the same at the time of bill presentation for payment from the Corporation as indicated in Clause-23.1 The proprietary right of the paper shall always vest with the Corporation.
- 17.4 It shall be responsibility of the printer to communicate to the Corporation, the manufacturing defect (if any) detected in the paper supplied to him within 7 (seven) days from the date of supply of the text paper & printed cover, failing which no complaint shall be entertained in this regard.
- 17.5 If any excess paper beyond the permissible wastage or otherwise reaches the printer, that shall have to be returned by them in good condition to the Corporation immediately. In case of failure to do so the printer shall be saddled with penalty @ 65,000/= (Rupees Sixty Five Thousand Only) per ton. Further in case any excess paper is not returned by printer/or stored by him, he will not be entitled to claim any godown/storage charges or any other expenses incurred by him on that account.

- 17.6 Before lifting the paper from the Corporation the printer shall inspect and satisfy that the paper is of the requisite quality and quantity. If the printer fails to get the paper inspected and satisfy himself before taking delivery, it shall imply that paper delivered to him was in order, and to his full satisfaction. No complaint against the paper shall be entertained subsequently. All taxes, octroi duty and demurrage etc., incurred in respect of lifting of paper, shall be borne by the printer.
- 17.7 In order to execute the work efficiently and timely it shall be the responsibility of the printer to lift paper in such a way that he is in possession of the required quantity of paper well before he receives final print order. If the paper is not lifted promptly and in due time, the Text-book Corporation may at its discretion either cancel the contract or reduce the print order and give the work to any other printer and recover the additional liability incurred by the Corporation from the defaulting printer.
- 17.8 Paper will be issued to the printer as per print order.
- 17.9 Wastage will be allowed to the printer on the paper required for printing of the books at the following scale:
- Web**
- | | | |
|----|----------------------------------|---------------------|
| a) | Text Printing in Single colour – | 2.5% (Two & Half) |
| b) | Text Printing in Two colour - | 3.5% (Three & Half) |
| c) | Text Printing in Four colour | 4% (Four) |
- g) If during process of printing there is extra spoilage / misprinting of paper over and above the permissible wastage, the extra paper so required may be issued on printers request @ Rs. 65,000/- (Rupees sixty five thousand) only per ton payable in cash / Bank draft but not by any adjustment against any dues to the printer.
- h) The printer shall use the same paper for printing of textbooks as supplied by the Corporation/Paper Mills. If it is found that any other paper has been used by the printer, such copies of the finished books shall be confiscated and such books shall not be returned to the Printer and the order for printing the books in question may be given to the other printer at the cost and risk of defaulting printer. The defaulting printer has to return at his cost the full quantity of paper supplied to him by the Corporation. In addition to this, other suitable penalty may also be imposed upon him by the Corporation.
- 17.10 The format shall be printed from each lot of paper received by paper mills/Corporation in such a manner that maximum number of copies of finished books are ready to delivered failing which a penalty to the extent of Rs. 10,000/- (Rupees ten thousand) may be imposed by the Corporation.
- 17.11 During printing printers must print the format of the book in the proportion of paper supplied by the Corporation.
- 17.12 In case of delay in supply of books, tenderer shall be liable to pay penalty @ 3% (three percent) per week on the printing and binding charges of the balance quantity as per the tendered cost for first four weeks and thereafter @ 4% (four percent) per week. After six weeks (upto a maximum deduction of 20%) Corporation might consider termination of the contract besides either reducing the work in the next order or Black listing the press from the participating in other Government Works. In this regard the decision of the Managing Director shall be final. For the purpose of calculating 'week' for levy of penalty, the day's exceeding 4 days will be considered as a 'week'.

18. CORRUPT OR FRAUDULENT PRACTICES:

18.1 The Corporation requires the Clients as well as the Bidders to observe the highest standards of ethics during procurement and execution of their contracts. In pursuance of this policy, the Corporation defines, for purpose of this provision, the terms set forth below as follows:-

- (i) “**corrupt practice**” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
- (ii) “**fraudulent practice**” means a misrepresentation of facts in order to influence the procurement process or the execution of a contract to the detriment of the Corporation, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Corporation of the benefits of free and open competition.

19. USE OF CONTRACT DOCUMENTS AND INFORMATION

19.1 The printer shall not, without the Corporation's prior written consent, disclose the Contract, or any provision thereof, or any specification, manuscript, illustration, artwork, sample or information furnished by or on behalf of the Corporation in connection therewith, to any person other than a person employed by the printer in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

20. INSPECTIONS AND TESTS

20.1 The printer shall allow the officers authorized by the corporation to visit and inspect the printing press where the books are being printed to assess the progress of printing, the stock of paper etc., and its account. He will also be required to satisfy the visiting officer in respect of the use of paper supplied by the Corporation. The printer will maintain the record of this printing progress according to time schedule given by the Corporation. This record would be checked by inspecting authority of Text-Book Corporation at the time of inspection of the press.

20.2 The inspections and tests may be conducted on the premises of the Printer, at point of delivery and/or at the Books final destination. If conducted on the premises of the Printer, all reasonable facilities and assistance, including access to drawings and production data - shall be furnished to the inspectors at no charge to the Corporation.

20.3 Should any inspected or tested Books do not conform to the specifications, the Corporation may reject the books and the Printer shall either replace the rejected books or make alterations necessary to meet specification requirements free of cost to the Corporation.

20.4 The Corporation's right to inspect, test and, where necessary, reject the Books after the Books' arrival at the Corporation's godown or the place instructed by the Corporation. shall in no way be limited or waived by reason of the Books having previously been inspected, tested and passed by the Corporation or its representative prior to the Books shipment.

21. MODE OF PRE-DELIVERY INSPECTION:

21.1 ***Pre-delivery Inspection*** : An intimation in writing is to be given by the printer to the Corporation regarding the readiness of finished books indicating the quantity so that pre-delivery inspection of the books can be arranged. After inspection delivery order will be issued to the printers for the delivery of Textbooks.

- (a) As per Schedule detailed in **Section-XII**.
- (b) All taxes, Octroi duty and demurrage etc. incurred in respect of delivery of books, for whatever reason shall be borne by the printer.
- (b) The losses, damages and shortages in transit or otherwise, shall be borne by the printer, however, the printer shall have to make good of the loss, if any such expenses are incurred by the corporation.

21.2 **Packing**: The books should be packed using duplex board of at least 150 GSM on the top and bottom of the bundles and information slip should be printed / pasted (in eight different colour inks) on both sheets of duplex board being used on top and bottom of the bundle, there after it should be tied with strips of minimum 9 mm width making cross of the bundle (strip packing width wise and length wise). The supply of books at godowns at Patna will be taken between 10.00 a.m. to 4.00 p.m.

Books upto 14 format	-	50 books.
Books above 14 format	-	25 books.

22. **INSURANCE**

- 22.1 a) The Text paper/Printed Cover/ finished books supplied under the Contract shall be fully insured by the printer.
- b) The bidder shall ensure the insurance of his Godowns, text book stored and for delivery of text books at destination, the insurance shall be obtained by the Bidder in an amount equal to 110% of the value of the text books from bidders godown to delivery point” (final destinations) on “All Risks” basis including War Risks and Strikes.
- 22.2 It is obligatory on the part of the bidder to insure the stock of paper obtained from the Corporation at full value of paper. Policy should be issued in favour of “ ***The Bihar State Text Book Publishing Corporation Ltd***”, Patna on the basis of goods held in trust and copy of the policy produced to the Corporation at the time of agreement.

23. **PAYMENT:**

- 23.1 Payment terms shall be as follows:-
- (i) *After completion of a lot of the prescribed books a running payment of 80% of bill amount shall be considered. 15% payment will be made after satisfactory completion of the total order.*
 - (ii) *The Managing Director reserves the right to withhold remaining 5% of the book printing charges as a safeguard against printing and other defect and breach of contract which may be discovered lateron.*
 - (iii) *Printing Bill Check list duly filled in (SECTION-XIII).*
- 23.2 Mandatory deduction as applicable for T.D.S. and all taxes besides other penal deductions if any imposed shall be recovered from the bills under the contract

24. **ASSIGNMENT**

- 24.1 The Printer shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Corporation’s prior written consent.

25. DELAYS IN THE PRINTER 'S PERFORMANCE

- 25.1 Any un excused delay by the printer in the performance of delivery/obligations shall render the printer for any or all of the following:-
- Forfeiture of its Performance Security;
 - Imposition of liquidated damages; and
 - Termination of the Contract for default.
- 25.2 If at any time during performance of the Contract, the Printer encounters conditions impeding timely delivery of the books and performance of contract , the Printer shall promptly notify the Corporation in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Printer's notice, the Corporation shall evaluate the situation and may, at its discretion, extend the Printer's time for performance with or without liquidated damages, in which case, the extension shall be ratified by the parties by amendment of the Contract.

26. LIQUIDATED DAMAGES

- 26.1 Subject to the Force Majeure Clause, if the Printer fails to deliver any or all the Books within the time period(s) specified in the contract, the Corporation shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to @ 3% (three percent) per week on the printing and binding charges of the balance quantity as per the tendered cost for first four weeks and thereafter @ 4% (four percent) per week. After six weeks (upto a maximum deduction of 20%) Corporation might consider termination of the contract besides either reducing the work in the next order or Black listing the press from the participating in other Government Works. In this regard the decision of the Managing Director shall be final. For the purpose of calculating 'week' for levy of penalty, the day's exceeding 4 days will be considered as a 'week'.
- 26.2 In addition, the printer will be liable to be blacklisted and the Corporation may levy penalties as per terms and conditions of the contract.
- 26.3 In case of termination or cancellation of the contract, the Printers' bid security and/or Performance Security will be forfeited.
- 26.4 The instances like power failure, water shortage or closure of Printing Press due to an order imposed by the factory Inspector, Pollution Control Authority or strike by workers shall not be "acceptable reasons" for the delay in delivery.

27. TAXES AND DUTIES

- 27.1 Printer shall be entirely responsible for all Taxes, Duties, License fees, Octroi, Road Permits, etc., incurred until delivery of the contracted books delivery to the Corporation's Godown at Patna.
Service Tax, if any, will be borne by the Corporation.

OTHER TERMS & CONDITIONS:

28. Printer shall regularly intimate progress of printing & supply in writing, to the Corporation at regular intervals.

29. Instructions regarding quality of printing ink used in text books:

- (i) The Ink should be of a good standard in quality having sufficient quantity of finely grind pigments.
- (ii) The ink should be adequately viscous to fully transfer and stick on paper but should not fully penetrate in the paper reflecting "See Through".
- (iii) The ink should have good drying quality particularly on smooth or glaze paper to avoid "Set off".
- (iv) The ink should not be so tacky to snatch/pick up the paper or coating on paper while printing.
- (v) The selection of the set of printing of ink should be made taking into account the shade of paper and the nature of illustration used in the books.

30. Instructions regarding imposition of Pages and printing Quality in text books:

- (i) The imposition of pages should be in accordance with the page area marks given on the positive.
- (ii) Perfect registration of colours should be maintained throughout while printing the job.
- (iii) There should be controlled release of ink as per requirement of job to avoid "See through" and uneven inking.
- (iv) There should be uniform/even inking throughout the book without patches of over/under inking and fluff traces/spots.
- (v) There should be no roller marks in shape of lighter/heavier colour strips on solid or screen grounds visible when printed.
- (vi) There should be no "Set off" and or any scum and or any spot neither within the image area nor on the non-image area of any page of the book or on cover of the book, whether printed on single side or on both the sides.
- (vii) There should be no variation in any shades throughout the book

31. Instructions regarding binding of text books:

- (i) The folding of the formes should be done in a manner that the folio numbers on even pages fall exactly on the page having odd number on the other side. No such forme shall be folded which is torn or has spots, scum and is not perfect in printing.
- (ii) While gathering the formes it should be ensured that only one forme from each pile of formes (arranged in sequence) is lifted/gathered to avoid double or extra forme of the same number or any missing forme in sequence. The forme of the book be pressed properly to form a firm crease and get compact to facilitate the binding.
- (iii) It should also be ensured that the forme of the other books should not be mixed with the book in binding. supplying perfect book is the responsibility of the printer and any discrepancy found on checking or from other sources, the penalty @ cost of book/sale price which ever is maximum, will be imposed on the printer for negligence.
- (iv) The books to be centre or side stitched should have two wire staples of appropriate gauge suiting to the bulk of the book. the two staples in the centrally stitched books should be done exactly on the folds of the cover and folded formes, while in case of side stitching the books, the two staples should be put leaving equal space at the head and the tail of the book after trimming.
- (v) All the three sides of the books, to its full thickness should be trimmed smoothly at right angle in accordance to the sizes mentioned at clause-32 (ii) of technical specifications.

- 32.** Books shall be stitched up to 128 pages saddle stitch (center stitched) with two staples along with cover, while those of books above 128 pages will be side stitched with two staples and cover will be pasted perfect binding above 224 pages with cover pasted on the books.

- i) The Cover should be so pasted that it sticks to the back firmly and that it does not drag the page while opening the book.
- ii) The trimmed size of the books should be exactly as per specification/print order. If the books printed are trimmed to sizes smaller than the prescribed size, the Corporation shall recover the cost of paper; Excess trimmed @ Rs. 60000/= per tone. The trimmed size for books are given below: -
- (a) 20.5 cms x 27.9 cms (for Web machine having cutoff of 578 mm)
- (b) 18 cms x 24 cms . (for Web machine having cutoff of 508 mm)
- 33.** If the quality of the printing, binding/cover pasting, stitching, trimming etc. is found to be inferior or substandard the Corporation may impose at its discretion a penalty upto 15% of the value of allotted books. The penalty will be in addition to the penalties under other clauses.
- 34** Physical verification of the Printing Press/Premises may be done if need be by the Committee constituted by the Managing Director, of the Corporation.
- 35.** The printer will have to deposit as Performance security the amount, which is 5% of contract value (without paper value) and 100% Security of text paper / printed cover cost. Text-Book Corporation is not concerned and liable in any manner for the funds managed by the printer for this purpose and for the execution of printing work allotted to him by the Corporation.
- 36.** If it feels necessary, Corporation will take offset machine trail at any time and any stage to check the working condition of the offset machine and printing quality. For that Corporation will provide standard colour patch for four colour printing. It should be in the form of CD or Film.
- 37.** In case some books are found unsalable on account of printing or binding mistakes or bad printing or defective binding etc. in all such cases entire face value of such books shall be adjusted against the amount payable to him.
- 38.** The Corporation shall have the right to verify the capacity of any or all printing presses of the Printer(s) as and when required.
- 39.** (i) The submission of this bid shall be deemed to be the acceptance of all the term and conditions contained herein and those laid down in the enclosed agreement form.
- (ii) The bidders shall not impose any condition regarding the volume of work, which he would like to undertake as long as it is within the assessed capacity of the press.
- 40.** The printer will return original design/illustrations/art pulls/ negatives/ positives, butter print, CDs. etc., supplied by the corporation in good condition within 3 (Three) days from the date of despatch of the last lot of the books before final payment. In the event of any loss, damage or non-return of aforesaid, the Printer shall be liable to pay penalty at the rate of Rs. 100/- (Rupees One hundred only) per art pull/original design/illustration/other material and Rs. 2000/- (Rupees Two thousand only) per negative/positive. In the case of damage shall be liable to pay the cost of Film.
- 41.** Similarly, the printer shall handover to the Corporation all positives/negatives/ butter print, CDs. etc., provided by the Corporation or prepared by the printer before final payment as mentioned in Clause-40. In case of non return of Film the payment will not be made.
- 42.** Numbers of Book quantity (Section-III) may vary upto ± 15 %.

43. Bidders must be a printing Presses and must furnish an undertaking that it shall not outsource the product for printing or will not sublet to any other printing unit for printing of the ordered material nor will enter into any agreement or lease agreement with any other printers from the date of the submission of the bids till completion of delivery period for production of the specified product.
44. The bidders must certify that there will be no change in address or shift in address from the date of submission of bids till completion of the delivery.
45. If the progress of work at any stage is found slower than expected and if the Managing Director, Bihar State Text Book Publishing Corporation Ltd., Patna is convinced that the printer will not be able to complete the work in time, the Managing Director, Bihar State Text Book Publishing Corporation Ltd., Patna shall cancel the contract in full or in part and give it to other tenderer at the cost and risk of defaulting printer. In the event of such cancellation, the performance security deposit of the tenderer shall be forfeited and the printer will not be entitled to any compensation.
- 46. SUBMISSION OF PROOFS:**
- 47.1 Before printing of the books/cover the printer shall submit to the Corporation the proof of the book/cover for final print order.
- 47.2 The printer shall have to incorporate all the authorized correction/deletions, if any before starting the printing.
- 48. PENALTY FOR MISTAKES:**
- 48.1 In case of mistakes in the printing of books/cover, the printer shall be liable to pay penalty at the rate of 1% of contract value of the concerned book for every 5 (five) mistakes or part thereof. If the number of mistakes exceeds 20 (twenty) in a whole book, then the book shall be rejected and cost of paper shall be recovered from the security/bills.
- 48.2 The inferior quality of books in terms of bad printing, binding shall attach a penalty in terms of deduction of 2% to 10% of the awarded contract value.
- 49. SAMPLE OF BOOKS:**
- 49.1 The printer has to obtain a delivery order from the Corporation just after completion of printing of books by submitting 10 samples of the printed books duly signed. Thereafter on pre-delivery inspection the printer can start the delivery to the destination, as per the dispatch schedule given by the Corporation.
- 49.2 In case of non registration of colours in perfect form, the penalty of 3% of the total cost of printing will be levied.
- 49.3 On the top of each alternate text pages insertion of “ 1 07 f' k{k &2016-17/1u% k(d)” in Hindi shall be printed.
- 49.4 The Printer will print the code number allotted by the BSTBPC on each format.
- 50. RESOLUTION OF DISPUTES**
- 50.1 The Corporation and the Printer shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 50.2. In case of any dispute between the parties in respect of agreement or breach thereof the same shall be referred under Section-7 of Arbitration and conciliation Act to Principal Secretary, Education Department, Govt. of Bihar, Patna as sole arbitrator U/s 10 (2) of the act and his decision will be final. The Court at Patna shall have jurisdiction in case of any legal dispute.

(E)
SECTION - III

SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS SSA - 2016-17, BIHAR

GROUP - A (A/4 SIZE - 84 Cms. Reel Paper)

Sl. No.	Name of the Book	Class	Language	No. of Pages approx	Format (16 pages) tentative	Text colour	Total No. of Books	Requirement of Text paper in M.t. (70 GSM)	Earnest Money for each title of book in Rs.	B.G. amount for Text paper security (@ Rs. 55,000/-) MT
1	2	3	4	5	6	7	8	9	10	11
PACKAGE - 1										
CLASS-I										
1	Hindi Work book Part-I	I	Hindi	116	7.25	4	2005123	513.743	136700.00	28255865.00
2	Hindi Work book Part-II	I	Hindi	120	7.5	4	1774338	470.288	141500.00	25865840.00
3	English Work book Part-I	I	Hindi	148	9.25	4	1993121	651.541	173500.00	35834755.00
4	English Work book Part-II	I	Hindi	96	6	4	1774338	376.231	112500.00	20692705.00
5	Ganit Work book Part-I	I	Hindi	112	7	4	1917153	474.265	126500.00	26084575.00
6	Ganit Work book Part-II	I	Hindi	104	6.5	4	1774338	407.583	110000.00	24221395.00
7	Srijnatmak work Book Part-II	I	Hindi	96	6	4	1774338	376.231	100100.00	20692705.00
8	Urdu Work Book Part-I	I	Urdu	112	7	4	218783	54.123	15700.00	2976765.00
9	Hisab Work Book Part -I	I	Urdu	112	7	4	75968	18.793	5500.00	1033615.00
10	Srijnatmak work Book Part-I	I	Urdu	112	7	4	75968	18.793	5500.00	1033615.00
Total							13383468	3361.591	927500.00	186691835.00
PACKAGE - 2										
CLASS-II										
1	Hindi Karya Pustika Khand-I	II	Hindi	120	7.5	4	2141940	567.721	151000.00	31224655.00
2	Ganit Karya Pustika Khand-I	II	Hindi	104	6.5	4	1908802	438.471	116700.00	24115905.00
3	English Karya Pustika Khand-I	II	Eng.	104	6.5	4	2141355	491.891	130900.00	27054005.00
4	Paryavaran Karya Pustika Khand-I	II	Hindi	108	6.75	4	2063367	492.206	130900.00	27071330.00
5	Gulshan-A- Urdu-II	II	Urdu	100	6.25	4	232553	51.365	14900.00	2825075.00
6	Hisab	II	Urdu	160	10	4	77988	27.561	8000.00	1515855.00
Total							8566005	2069.215	552400.00	113806825.00

PACKAGE - 3										
CLASS-III										
1	Kopal -I	III	Hindi	104	6.5	4	2160781	496.353	135000.00	27299415.00
2	Ganit	III	Hindi	120	7.5	4	2094871	555.246	151000.00	30538530.00
3	Paryavaran aur Hum - I	III	Hindi	120	7.5	4	2094871	555.246	151000.00	30538530.00
4	Blossom Bhag-III	III	Eng	100	6.25	4	2167935	478.843	133000.00	26336365.00
5	Gulshan-A- Urdu- Bhag-III	III	Urdu	88	5.5	4	230785	44.858	13000.00	2467190.00
6	Hisab	III	Urdu	120	7.5	4	73064	19.366	5600.00	1065130.00
7	Paryavaran Aur Hum - I	III	Urdu	120	7.5	4	73064	19.366	5600.00	1065130.00
Total							8895371	2169.278	594200.00	119310290.00
PACKAGE - 4										
CLASS-IV										
1	Kopal -II	IV	Hindi	96	6	4	2123629	450.294	227000.00	24766170.00
2	Ganit	IV	Hindi	160	10	2	2143453	753.852	137500.00	41461860.00
3	Paryavaran Aur Hum-II	IV	Hindi	148	9.25	4	2143453	700.684	190500.00	38537620.00
4	Blossom Bhag-IV	IV	Eng	128	8	4	2212109	625.407	170000.00	34397385.00
5	Gulshan-A- Urdu- Bhag-IV	IV	Urdu	96	6	4	233138	49.435	14500.00	2718925.00
6	Hisab	IV	Urdu	160	10	2	68656	24.146	4500.00	1328030.00
7	Paryavaran Aur Hum - II	IV	Urdu	152	9.5	4	68656	23.050	6700.00	1267750.00
Total							8993094	2626.868	750700.00	144477740.00

GROUP - B (1/8 D.C. SIZE - 74 Cms. Reel Paper)										
Sl. No.	Name of the Book	Class	Language	No. of Pages	Format (16 pages)	Text colour	Total No. of Books	Requirement of Text paper in M.t. (70 GSM)	Earnest Money for each title of book in Rs.	B.G. amount for Text paper security (@ Rs. 55,000/-) MT
1	2	3	4	5	6	8	9	10	14	15
PACKAGE - 5										
CLASS-V										
1	Kopal-III	V	Hindi	168	10.5	4	2098910	602.754	207500.00	33151470.00
2	Ganit	V	Hindi	176	11	4	2116756	636.826	219000.00	35025430.00
3	Paryavaran Aur Hum-III	V	Hindi	148	9.25	4	2116756	535.513	184000.00	29453215.00
4	Blossom-V	V	Hindi	160	10	4	2181033	596.513	20500.00	32808215.00
5	Gulshan-A- Urdu- Bhag-V	V	Urdu	144	9	4	223631	55.047	20500.00	3027585.00
6	Hisab	V	Urdu	172	10.75	4	64277	18.898	7000.00	1039390.00
7	Paryavaran Aur Hum - III	V	Urdu	148	9.25	4	64277	16.261	6000.00	894355.00
Total							8865640	2461.812	664500.00	135399660.00

PACKAGE - 6										
CLASS-VI										
1	Kislay Bhag –I	VI	Hindi	112	7	4	1629046	311.881	105000.00	17153455.00
2	Ganit	VI	Hindi	320	20	4	1594141	871.995	344500.00	47959725.00
3	Atit Se Vartman-I	VI	Hindi	160	10	4	1594141	435.998	150000.00	23979890.00
4	Samajik Vigyan Hamari Duniya - I	VI	Hindi	104	6.5	4	1594141	283.398	97500.00	15586890.00
5	Vigyan - I	VI	Hindi	224	14	4	1594141	610.397	210000.00	33571835.00
6	Samajik Arthik & Rajnitik Jivan - I	VI	Hindi	96	6	4	1594141	261.599	90000.00	14387945.00
7	Radiance-I	VI	Hindi	104	6.5	4	1634070	290.497	100000.00	15977335.00
8	Amrita Bhag-I	VI	Sanskri	104	6.5	4	1489412	264.780	91000.00	14562900.00
9	Farozan Bhag_I	VI	Urdu	120	7.5	1	144658	29.239	5700.00	1608145.00
10	Sima-e- Pharsi –I	VI	Pharsi	56	3.5	1	144658	13.645	2700.00	750475.00
11	Misbahul Arabia - I	VI	Urdu	112	7	1	144658	27.290	5500.00	1500950.00
12	Hisab	VI	Urdu	368	23	1	39929	24.750	6500.00	1361250.00
13	Science	VI	Urdu	224	14	1	39929	15.065	3000.00	828575.00
14	Atit Se Vartman - I	VI	Urdu	160	10	1	39929	10.761	6500.00	591855.00
15	Hamari Duniya - I	VI	Urdu	104	6.5	1	39929	6.995	1500.00	384725.00
16	Samajik aur Rajnitik Jeevan - I	VI	Urdu	88	5.5	1	39929	5.918	1300.00	325490.00
Total							13356852	3464.208	1220700.00	190531440.00
PACKAGE - 7										
CLASS-VII										
1	Kislay -II	VII	Hindi	104	6.5	4	1506819	267.875	92500.00	14733125.00
2	Ganit	VII	Hindi	376	23.5	2	1610348	1030.091	31500.00	56655005.00
3	Atit Se Vartman-II (History)	VII	Hindi	176	11	4	1610348	484.473	145500.00	26646015.00
4	Hamari Duniya-II (Geography)	VII	Hindi	112	7	4	1610348	308.301	106000.00	16956555.00
5	Vigyan-II	VII	Hindi	256	16	4	1610348	704.688	242500.00	38757840.00
6	Samajik Arthik & Rajniti Jeevan-II	VII	Hindi	132	8.25	4	1610348	363.355	125000.00	19984525.00
7	Radiance - II	VII	Eng.	160	10	4	1648327	450.817	155000.00	24794935.00
8	Amrita-II	VII	Sans.	200	12.5	4	1506819	515.144	177000.00	28332920.00
9	Farozan -II	VII	Urdu	156	9.75	1	141508	37.183	7200.00	2045065.00
10	Sima-e-Farsi-II	VII	Pharsi	96	6	1	141508	22.882	4500.00	1258510.00
11	Misbahul Arabiya-II	VII	Arbi	144	9	1	141508	34.323	6700.00	1887765.00
12	Hisab	VII	Urdu	376	23.5	1	37979	24.053	6500.00	1322915.00
13	Atit Se Vartman-II (History)	VII	Urdu	176	11	1	37979	11.259	2500.00	619245.00
14	Hamari Duniya-II Geography)	VII	Urdu	112	7	1	37979	7.165	1500.00	394075.00
15	Science-II	VII	Urdu	256	16	1	37979	16.377	3500.00	900735.00
16	Samajik Arthik & Rajniti Jeevan-II	VII	Urdu	120	7.5	1	37979	7.677	1600.00	422235.00
Total							13328124	4285.663	1109000.00	235711465.00
PACKAGE - 8										

CLASS-VIII										
1	Kislay - III	VIII	Hindi	112	7	4	1390788	266.266	91600.00	14644630.00
2	Ganit	VIII	Hindi	304	19	4	1493049	775.863	306500.00	42672465.00
3	Atit Se Vartman-III (History)	VIII	Hindi	248	15.5	4	1493049	632.941	217600.00	34811755.00
4	Hamari Duniya-III (Geography)	VIII	Hindi	160	10	4	1493049	408.349	140500.00	22459195.00
5	Vigyan-III	VIII	Hindi	288	18	4	1493049	735.028	252700.00	40426540.00
6	Samajik Arthik & Rajniti Jeevan-III	VIII	Hindi	96	6	4	1493049	245.009	84500.00	13475495.00
7	Radiance - III	VIII	Englis h	200	12.5	4	1530422	523.213	180000.00	28776715.00
8	Amrita-III	VIII	Sansk rit	240	15	4	1390788	570.571	20000.00	31381405.00
9	Farozan -III	VIII	Urdu	168	10.5	1	139634	39.513	8000.00	2173215.00
10	Sima-e-Farsi-III	VIII	Pharsi	96	6	1	139634	22.579	4600.00	1241845.00
11	Misbahul Arabiya-III	VIII	Arbi	100	6.25	1	139634	23.520	4800.00	1293600.00
12	Hisab	VIII	Urdu	304	19	1	37373	19.137	5000.00	1052535.00
13	Atit Se Vartman-III (History)	VIII	Urdu	248	15.5	1	37373	15.612	3200.00	858660.00
14	Hamari Duniya-III (Geography)	VIII	Urdu	152	9.5	1	37373	9.568	2000.00	526240.00
15	Science-III	VIII	Urdu	288	18	1	37373	18.130	3700.00	997150.00
16	Samajik Arthik & Rajniti Jeevan-III	VIII	Urdu	96	6	1	37373	6.043	1300.00	332365.00
Total							12383010	4311.342	1326000.00	237123810.00

Cover : Cover on 175/130 GSM Board with Coding on front and back page, colour 4+2, Size : A/4 & 1/8 DC.

(F)
SECTION - IV (WEB OFFSET)
PROFORMA FOR PRICE BID (PART OF FINANCIAL BID)
PRINTING AND BINDING OF TEXT BOOK FOR SSA - 2016-17, BIHAR
(Under reference to Clause No.7, SECTION - II)

GROUP - A (A/4 SIZE - 84 Cms. Reel Paper)

Sl. No.	Name of the Book	Lang uage	Format (16 pages) tentativ e	Tex t colour	Total No. of Books	Earnest Money for each title of book in Rs.	Nature of Binding	Quote rate per format of 16 pages for each Book in Rs. (upto two dismille paise)	
								In Figure	In Words
1	2	4	5	6	7	8	9	10	11
PACKAGE - 1									
CLASS-I									
1	Hindi Work book Part-I	I	7.25	4	2005123	136700.00	Stitching		
2	Hindi Work book Part-II	I	7.5	4	1774338	141500.00	Stitching		
3	English Work book Part-I	I	9.25	4	1993121	173500.00	Stitching		
4	English Work book Part-II	I	6	4	1774338	112500.00	Stitching		
5	Ganit Work book Part-I	I	7	4	1917153	126500.00	Stitching		
6	Ganit Work book Part-II	I	6.5	4	1774338	110000.00	Stitching		
7	Srijnatmak work Book Part-II	I	6	4	1774338	100100.00	Stitching		
8	Urdu Work Book Part-I	I	7	4	218783	15700.00	Stitching		
9	Hisab Work Book Part -I	I	7	4	75968	5500.00	Stitching		
10	Srijnatmak work Book Part-I	I	7	4	75968	5500.00	Stitching		

PACKAGE - 2									
CLASS-II									
1	Hindi Karya Pustika Khand-I	Hind i	7.5	4	2141940	151000.00	Stitching		
2	Ganit Karya Pustika Khand-I	Hind i	6.5	4	1908802	116700.00	Stitching		
3	English Karya Pustika Khand-I	Eng.	6.5	4	2141355	130900.00	Stitching		
4	Paryavaran Karya Pustika Khand-I	Hind i	6.75	4	2063367	130900.00	Stitching		
5	Gulshan-A- Urdu-II	Urdu	6.25	4	232553	14900.00	Stitching		
6	Hisab	Urdu	10	4	77988	8000.00	Stitching		

PACKAGE - 3**CLASS-III**

1	Kopal -I	Hind i	6.5	4	2160781	135000.00	Stitching		
2	Ganit	Hind i	7.5	4	2094871	151000.00	Stitching		
3	Paryavaran aur Hum - I	Hind i	7.5	4	2094871	151000.00	Stitching		
4	Blossom Bhag-III	Eng	6.25	4	2167935	133000.00	Stitching		
5	Gulshan-A- Urdu- Bhag-III	Urdu	5.5	4	230785	13000.00	Stitching		
6	Hisab	Urdu	7.5	4	73064	5600.00	Stitching		
7	Paryavaran Aur Hum - I	Urdu	7.5	4	73064	5600.00	Stitching		

PACKAGE - 4**CLASS-IV**

1	Kopal -II	Hind i	6	4	2123629	227000.00	Stitching		
2	Ganit	Hind i	10	2	2143453	137500.00	Stitching		
3	Paryavaran Aur Hum-II	Hind i	9.25	4	2143453	190500.00	Stitching		
4	Blossom Bhag-IV	Eng	8	4	2212109	170000.00	Stitching		
5	Gulshan-A- Urdu- Bhag-IV	Urdu	6	4	233138	14500.00	Stitching		
6	Hisab	Urdu	10	2	68656	4500.00	Stitching		
7	Paryavaran Aur Hum - II	Urdu	9.5	4	68656	6700.00	Stitching		

GROUP - B (1/8 D.C. SIZE - 74 Cms. Reel Paper)

Sl. No.	Name of the Book	Language	Format (16 pages) tentative	Text color	Total No. of Books	Earnest Money for each title of book in Rs.	Nature of Binding	Quote rate per format of 16 pages for each Book in Rs. (upto two dismille paise)	
								In Figure	In Words
1	2	4	5	6	7	8	9	10	11

PACKAGE - 5

CLASS-V

1	Kopal-III	Hindi	10.5	4	2098910	207500.00	Stitching		
2	Ganit	Hindi	11	4	2116756	219000.00	Stitching		
3	Paryavaran Aur Hum-III	Hindi	9.25	4	2116756	184000.00	Stitching		
4	Blossom-V	Hindi	10	4	2181033	20500.00	Stitching		
5	Gulshan-A- Urdu- Bhag-V	Urdu	9	4	223631	20500.00	Stitching		
6	Hisab	Urdu	10.75	4	64277	7000.00	Stitching		
7	Paryavaran Aur Hum - III	Urdu	9.25	4	64277	6000.00	Stitching		

PACKAGE - 6

CLASS-VI

1	Kislay Bhag -I	Hindi	7	4	1629046	105000.00	Stitching		
2	Ganit	Hindi	20	4	1594141	344500.00	Perfect		
3	Atit Se Vartman-I	Hindi	10	4	1594141	150000.00	Stitching		
4	Samajik Vigyan Hamari Duniya - I	Hindi	6.5	4	1594141	97500.00	Stitching		
5	Vigyan - I	Hindi	14	4	1594141	210000.00	Perfect		
6	Samajik Arthik & Rajnitik Jivan - I	Hindi	6	4	1594141	90000.00	Stitching		
7	Radiance-I	Hindi	6.5	4	1634070	100000.00	Stitching		
8	Amrita Bhag-I	Sanskri	6.5	4	1489412	91000.00	Stitching		
9	Farozan Bhag_I	Urdu	7.5	1	144658	5700.00	Stitching		
10	Sima-e- Pharsi -I	Pharsi	3.5	1	144658	2700.00	Stitching		
11	Misbahul Arabia - I	Urdu	7	1	144658	5500.00	Stitching		
12	Hisab	Urdu	23	1	39929	6500.00	Perfect		
13	Science	Urdu	14	1	39929	3000.00	Perfect		
14	Atit Se Vartman - I	Urdu	10	1	39929	6500.00	Stitching		
15	Hamari Duniya - I	Urdu	6.5	1	39929	1500.00	Stitching		
16	Samajik aur Rajnitik Jeevan - I	Urdu	5.5	1	39929	1300.00	Stitching		

PACKAGE - 7**CLASS-VII**

1	Kislay -II	Hindi	6.5	4	1506819	92500.00	Stitching		
2	Ganit	Hindi	23.5	2	1610348	31500.00	Perfect		
3	Atit Se Vartman-II (History)	Hindi	11	4	1610348	145500.00	Stitching		
4	Hamari Duniya-II (Geography)	Hindi	7	4	1610348	106000.00	Stitching		
5	Vigyan-II	Hindi	16	4	1610348	242500.00	Perfect		
6	Samajik Arthik & Rajniti Jeevan-	Hindi	8.25	4	1610348	125000.00	Stitching		
7	Radiance - II	English	10	4	1648327	155000.00	Stitching		
8	Amrita-II	Sanskrit	12.5	4	1506819	177000.00	Stitching		
9	Farozan -II	Urdu	9.75	1	141508	7200.00	Stitching		
10	Sima-e-Farsi-II	Pharsi	6	1	141508	4500.00	Stitching		
11	Misbahul Arabiya-II	Arbi	9	1	141508	6700.00	Stitching		
12	Hisab	Urdu	23.5	1	37979	6500.00	Perfect		
13	Atit Se Vartman-II (History)	Urdu	11	1	37979	2500.00	Stitching		
14	Hamari Duniya-II (Geography)	Urdu	7	1	37979	1500.00	Stitching		
15	Science-II	Urdu	16	1	37979	3500.00	Perfect		
16	Samajik Arthik & Rajniti Jeevan-II	Urdu	7.5	1	37979	1600.00	Stitching		

PACKAGE - 8									
CLASS-VIII									
1	Kislay - III	Hindi	7	4	1390788	91600.00	Stitching		
2	Ganit	Hindi	19	4	1493049	306500.00	Perfect		
3	Atit Se Vartman-III (History)	Hindi	15.5	4	1493049	217600.00	Perfect		
4	Hamari Duniya-III (Geography)	Hindi	10	4	1493049	140500.00	Stitching		
5	Vigyan-III	Hindi	18	4	1493049	252700.00	Perfect		
6	Samajik Arthik & Rajniti Jeevan-III	Hindi	6	4	1493049	84500.00	Stitching		
7	Radiance - III	English	12.5	4	1530422	180000.00	Stitching		
8	Amrita-III	Sanskrit	15	4	1390788	20000.00	Perfect		
9	Farozan -III	Urdu	10.5	1	139634	8000.00	Stitching		
10	Sima-e-Farsi-III	Pharsi	6	1	139634	4600.00	Stitching		
11	Misbahul Arabiya-III	Arbi	6.25	1	139634	4800.00	Stitching		
12	Hisab	Urdu	19	1	37373	5000.00	Perfect		
13	Atit Se Vartman-III (History)	Urdu	15.5	1	37373	3200.00	Perfect		
14	Hamari Duniya-III (Geography)	Urdu	9.5	1	37373	2000.00	Stitching		
15	Science-III	Urdu	18	1	37373	3700.00	Perfect		
16	Samajik Arthik & Rajniti Jeevan-III	Urdu	6	1	37373	1300.00	Stitching		

Place:

Name & Signature of the Bidder.

Dare:

With rubber stamp.

(G)
SECTION - V

BID FORM

From
M/s.....
.....
.....

To:
The Managing Director,
Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan, Budha Marg,
Patna-800 001

Dated.....

Subject: **Printing and Binding of Text Books for SSA-2016-17, Bihar.**

Dear Sir,

I/We.....
.....am/are submitting herewith my/our bid for printing and supply of Text books. My/Our rates are quoted in the price Bid (**Section-IV**) which is part of Financial Bid.

1. I/We have carefully read the conditions laid down for the bid and the contract and in case may /ours rates are approved and work is allotted to me/us, I/We hereby agree to abide by all of them. The conditions attached to the Bid form have been signed by me/us in token of their acceptance.
2. I/We hereby also agree to carry out faithfully, all other instructions from you which are not contrary to any of the terms and conditions of the contract, or which do not put me/us to any additional financial burden beyond what is implied by the terms of the contract.
3. Demand Draft No..... dated..... for Rs.....(Rupees.....) of Bank Name..... in favour of the Bihar State Text Book Publishing Corporation Ltd, Patna is attached herewith..
4. I/We hereby solemnly declare that the information given be me in this letter and in the enclosures to the tender form is correct, and in case any information given by me/us is found to be incorrect, the Managing Director, Bihar State Text Book Publishing Corporation Ltd, Patna will have the right to forfeit the Bid Security deposited with my/our Bid herewith.

Yours faithfully,

(Signature of Proprietor/Partner/
Managing Director with Rubber Seal of
the Firm)

(H)

SECTION - VI

AFFIDAVIT

I/We.....S/o.....
aged.....Proprietor/ Partners/ Managing Director of M/s.....
.....and having my registered/corporate office at
..... do hereby
solemnly affirm and declare as under:

1. That all the machinery and equipment as listed below have been purchased by me/us, and are possessed by me/us in the name of M/s.....
.....

PLATE MAKING / CTP

Sr. No.	Unit	Name of Machines	Size	Make	Model (year of manufacture)
1.	Unit-I				
2.	Unit-II				
3.	Unit-III				

That the aforesaid binding machines are installed at (address)
.....

WEB OFFSET PRINTING MACHINES

Sr. No.	Unit	Name of Machines	Size	Colour	Make	Model (year of manufacture)
1.	Unit-I					
2.	Unit-II					
3.	Unit-III					

That the aforesaid printing machines are installed at (addresses)

Unit-I
Unit-II
Unit-III

Contd.....

BINDING MACHINES

- 1. No. of Cutting Machines Size(s)
- 2. No. of Stitching Machines Single Staple Double
- 3. Perfect Binding Machines Single Clamps..... Six Clamps.....
- 4. Strip packing machines

Unit-I
 Unit-II
 Unit-III

Power Generator installed at (address)

2. That the contents of the accompanying Technical Bid (Form-I) and documents as submitted by me may be treated as part and parcel of this affidavit and it is stated that the said contents are true to the best of my knowledge, information and belief.

DEPONENT

VERIFICATION

Verified on this.....day of.....2015 at that
 I/We.....S/o.....
 Prop./Partners/Managing Director of M/s.....
 (address)that all the information stated
 above is true and correct to the best of my knowledge and belief and nothing material has been
 concealed therefrom..

Deponent

(I)

SECTION - VII

PERFORMANCE SECURITY FORM

To:

The Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan,
Budha Marg,
Patna-1.

WHEREAS (Name of Printer)
hereinafter called "the Printer" has undertaken , in pursuance of Contract
No..... dated,.....2015 for Printing and Binding
of.....(Description of
Text books and Binding) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Printer shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Printer's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Printer a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Printer , up to a total of
(Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Printer to be in default under the Contract and without cavil or argument, any sum or sums within the limit of
(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....2015

Signature and Seal of Guarantors.....

.....
.....

Date.....2015

Address:
.....
.....

(J)

SECTION - VIII

PAPER / PRINTED COVER SECURITY FORM (B.G.)

To:

The Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan,
Budha Marg,
Patna-1.

WHEREAS (Name of Printer)
hereinafter called "the Printer" has undertaken , in pursuance to printing and
binding of the Text books under SSA 2016-17, Bihar hereinafter called "the
Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the
Printer shall furnish you with a irrevocable Bank Guarantee by a recognized bank
for the sum specified therein as security for compliance with the paper security
obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Printer a irrevocable Bank
Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you,
on behalf of the Printer, up to a total of
..... (Amount of the Guarantee in Words
and Figures) and we undertake to pay you, upon your first written demand declaring
the Printer to be in default under the Contract and without cavil or argument, any
sum or sums within the limit of (Amount of Guarantee) as
aforesaid, without your needing to prove or to show grounds or reasons for your
demand or the sum specified therein.

This guarantee is valid until theday of.....2015

Signature and Seal of Guarantors

.....
.....
.....

Date.....2015

Address:.....
.....

(K)

SECTION - IX

CONTRACT / AGREEMENT FORM

THIS AGREEMENT made theday of....., 2015 between Bihar State Text Book Publishing Corporation Limited, Pathya Pustak Bhawan, Budha Marg, Patna-800 001 (hereinafter "the Corporation ") of the one part and (*Name of Printer*) of (*City of Printer*) (hereinafter called "the Printer") of the other part :

WHEREAS the Corporation is desirous that certain books and services viz., (*Brief Description of books and Services*) and has accepted a bid by the Printer for the supply of those books and services in the sum of (*Contract Price in Words and Figures*) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) N.I.T. and bid document will be treated as part of the agreement.
 - (b) the Bid Form and the Proforma for Price bid submitted by the Bidder;
 - (b) the Description of Books ;
 - (c) the Terms & Conditions of Contract;
 - (d) the Corporation's Notification of Award.
3. In consideration of the payments to be made by the Corporation to the Printer as hereinafter mentioned, the Printer hereby covenants with the Corporation to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Corporation hereby covenants to pay the Printer in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the books and services which shall be supplied / provided by the Printer are as under:

SL. NO.	BRIEF DESCRIPTION OF SERVICES	QUANTITY TO BE SUPPLIED	Package/Title No. (Books)	PER BOOK PRICE	TOTAL CONTRACT PRICE	DELIVERY TERMS

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said (For the Corporation)

in the presence of:.....

Signed, Sealed and Delivered by the

said (For the Printer)

(L)

SECTION - X

DECLARATION BY BIDDER

In response to the bid document for Printing & Binding of Text books under SSA-2016-17, Bihar for Class-I to VIII. I/We do hereby declare that I/We is/are partner of the firm / director / proprietor and;

1. I/We do hereby declare that I/We have read and understood the application form and thus declaration carefully and I/We declare to abide them.
2. I/We..... do hereby declare that I/We will not withdraw our offer, after opening of the bid. I/We further declare that after opening of the Bid . I/We shall be abiding with the offer and the Terms and conditions of the bid and the offer.
3. Thus in case of failure in compliance of the Bid by we/us I/We shall be bound to pay the penalty as per the terms and conditions appearing in the bid document.
4. That my/our firm have not been blacklisted/debarred by any Government department/Agencies/undertakings for the last consecutive 3 (three) years and that presently no kind of litigation is pending against me.

VERIFICATION

I/We do hereby verify that the contents of Para 1 to 4 of the declaration made by we/us are correct and believed to be true. Hence I/We have verified and signed on the day of2015 at.....

Witness:

- | | | |
|----|-------------------------------|-------------------------------|
| 1. | Signature
Name and address | Signature &
Seal of Bidder |
| 2. | Signature
Name & Address. | |

(M)

SECTION - XI

PROFORMA FOR EQUIPMENT AND QUALITY CONTROL
EMPLOYED BY THE PRINTER

DATE OF OPENING :

NAME OF THE BIDDER :

.....

(Note : For Web offset printing cut-off size of machine strictly 578 mm & 508 mm, those who are not having 578 mm or 508 mm cut-off Web Offset machine need not to participate in the Bid and associated or leagued firm will not be entertained for this bid, they need not to participate in Bid).

1. Details of staff:
2. Details of technical supervisory staff in charge of production & quality control.
3. Skilled labour employed.
4. Unskilled labour employed.

.....
Signature and seal of the Printer

(N)

SECTION - XII

SARVA SIKSHA ABHIYAN, BIHAR

**TENTATIVE REQUIREMENT OF TEXT BOOKS SET IN SEALED PACKETS FOR CLASS-I TO CLASS-VIII
EDUCATIONAL SESSION 2016-2017**

SN	District Name	Class-I			Class-II			Class-III			Class-IV		
		Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix
1	Araria	40896	6238	14393	42359	6311	15908	44135	5976	16670	44617	5274	15236
2	Arwal	12291	165	397	13546	184	461	14128	226	481	15182	263	584
3	Aurangabad	52845	1217	1156	55514	1320	1060	53930	1233	1109	55456	1110	1160
4	Banka	38306	1247	903	42093	1420	1031	42034	1198	1173	43541	1349	1490
5	Begusarai	57877	3537	4922	58634	3450	4350	58925	3102	4185	59859	2263	4222
6	Bhagalpur	51377	2205	2721	55445	2079	2981	56071	1908	3290	57268	1903	3457
7	Bhojpur	52100	355	1892	52459	391	1892	52124	350	1598	52790	347	1748
8	Buxar	28106	576	547	33038	669	590	34559	792	686	36262	834	840
9	Darbhanga	54917	2707	6632	67597	3087	8297	69695	3382	8613	74139	3236	9278
10	E. Champaran	97130	2752	10876	102096	2660	11249	99776	2501	11224	101875	2343	11391
11	Gaya	75845	1494	1257	81085	1634	1424	85250	1784	1489	84504	1764	1492
12	Gopalganj	47971	536	2034	49618	559	1853	50977	578	1981	50438	533	1997
13	Jamui	41571	1636	1487	43686	1752	1556	43647	1543	1486	48598	1469	1459
14	Jehanabad	19309	46	749	20429	48	972	21171	65	891	29971	49	1805
15	Kaimur	27120	323	676	31522	389	857	32310	309	914	34845	418	954
16	Katihar	44154	2884	14512	46497	2837	15455	48995	2598	16321	50172	2687	17935
17	Khagaria	30180	1105	668	37040	1402	741	35812	1496	620	37310	1426	751
18	Kishanganj	17760	7333	17266	19466	6794	20588	19052	5854	21708	19262	5413	22241
19	Lakhisarai	27843	179	214	26317	237	266	24090	178	504	22325	236	412
20	Madhepura	41073	1056	1355	45259	1170	1546	42110	1070	1406	45870	1067	1486
21	Madhubani	79832	4594	2846	84950	4589	2998	86087	4677	3298	88756	4560	3966
22	Munger	19488	470	567	23570	503	830	22881	518	854	25016	509	1038
23	Muzaffarpur	71185	4334	1705	79698	4792	2120	85071	4881	2240	85622	5056	2303
24	Nalanda	46204	692	650	46838	1476	756	52922	1026	817	52206	818	705
25	Nawada	23249	36	1055	27809	66	1340	27827	108	1411	27846	218	1285
26	Patna (Rural)	62282	749	467	70152	796	556	70844	797	542	73007	871	574
27	Patna (Urban)	6410	42	596	7329	43	674	8203	60	619	8422	50	607
28	Purnea	57919	4112	14871	60953	4182	15722	61148	3621	16874	60575	3191	16789
29	Rohtas	47877	545	2612	52353	536	2499	53678	572	2692	55796	542	2939
30	Saharsa	43100	1218	716	39662	1299	729	43350	1280	555	44053	1314	572
31	Samastipur	67670	964	2830	78449	933	3253	83021	842	3624	86219	920	3725
32	Saran	75213	1941	2744	77109	1904	3008	78340	2052	2438	79417	2078	2511
33	Sheikhpura	11974	15	377	13533	15	509	13868	15	450	13834	11	461
34	Sheohar	13425	692	1176	14464	679	1127	15151	606	1241	14422	604	1148
35	Sitamarhi	63808	4363	5587	70558	4581	5612	72179	4678	5859	70616	3922	5948
36	Siwan	46552	442	3041	50114	474	3578	50070	459	2840	51861	503	3762
37	Supaul	32732	6130	9776	32197	6108	9596	32235	5936	9597	32617	6040	9708
38	Vaishali	46423	1315	1637	58141	1942	2085	61403	1961	1602	64350	1813	2381
39	W. Champaran	100328	5730	4910	97228	4682	4501	90089	2834	3823	80059	1657	4129
	Total	1774342	75975	142820	1908807	77993	154570	1937158	73066	157725	1978978	68661	164489

SN	District Name	Class-V			Class-VI			Class-VII			Class-VIII			I-VIII	
		Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix		Total
1	Araria	42653	4245	14600	27994	3024	6113	28138	2800	5860	21804	2416	4893	422553	
2	Arwal	15985	306	572	11169	177	356	12464	194	402	11837	165	338	111873	
3	Aurangabad	54556	1294	983	45795	158	527	45809	205	352	27212	236	305	404542	
4	Banka	42903	1317	1324	30801	820	949	31059	738	848	30199	696	762	318201	
5	Begusarai	58557	2003	3722	47584	1236	3254	48698	773	2598	46556	578	2469	483354	
6	Bhagalpur	56049	1748	3326	43357	969	2156	44798	820	2182	42612	817	1943	441482	
7	Bhojpur	52932	362	1679	42571	177	792	42394	126	887	38593	1064	833	400456	
8	Buxar	37901	783	791	30379	544	588	31019	397	552	28765	344	518	270080	
9	Darbhanga	70877	2990	9306	49475	1721	7338	50495	1607	7453	46691	1680	13554	574767	
10	E. Champaran	95852	3048	10502	69923	1013	7553	70232	1015	7649	64880	972	6859	795371	
11	Gaya	85626	1839	1424	55849	1106	1184	57681	1046	1137	56826	1130	1015	604885	
12	Gopalganj	49336	532	2200	40040	436	1286	40629	452	1754	44342	404	1766	392252	
13	Jamui	39282	673	1659	27879	398	1222	28251	317	958	26317	323	874	318043	
14	Jehanabad	22819	39	934	17669	21	920	17573	13	858	17929	12	965	175257	
15	Kaimur	33646	342	911	27222	279	890	27520	244	875	25516	242	797	249121	
16	Katihar	50687	2350	18182	36090	1854	12237	36295	1811	11859	35435	1863	11356	485066	
17	Khagaria	38330	1664	596	26711	878	296	27585	854	335	24489	590	299	271178	
18	Kishanganj	17915	4779	21722	12696	3809	13383	12449	3542	12714	10699	3458	11377	311280	
19	Lakhisarai	21359	123	281	18671	38	216	18542	34	232	15958	13	163	178431	
20	Madhepura	46539	1130	1402	39559	658	1106	39400	765	994	35690	590	907	353208	
21	Madhubani	93593	4521	3005	73850	1967	1946	77414	1880	1820	74263	2085	1982	709479	
22	Munger	26543	527	1097	18923	234	713	19925	235	780	19415	242	696	185574	
23	Muzaffarpur	85850	4878	2346	67745	2639	2013	66983	2522	2218	62039	2196	2060	652496	
24	Nalanda	55868	960	716	40401	344	547	39989	439	566	35693	428	458	381519	
25	Nawada	28622	48	1433	33017	46	1670	32759	58	1676	30071	101	1454	243205	
26	Patna (Rural)	77174	866	578	57008	548	354	57338	795	384	54497	554	341	532074	
27	Patna (Urban)	8724	52	573	7739	44	558	7835	47	579	8030	45	522	67803	
28	Purnea	58808	2887	16341	40957	2516	7748	39077	2399	7850	34713	2321	6779	542353	
29	Rohtas	55158	504	2981	45886	303	1995	46854	286	2240	46138	240	2402	427628	
30	Saharsa	44191	1262	531	30583	917	451	30360	983	344	24660	960	310	313400	
31	Samastipur	86795	1208	3629	67532	509	2199	68637	491	2363	63903	630	2516	632862	
32	Saran	82555	1904	2596	66107	941	2222	67515	943	2369	64116	994	2240	623257	
33	Sheikhpura	13280	19	516	9937	11	331	10535	19	362	10028	19	360	100479	
34	Sheohar	13508	435	998	9402	267	607	9152	257	563	8658	245	564	109391	
35	Sitamarhi	67391	2891	5863	47504	1377	3507	45893	1265	3564	40686	1326	3212	542190	
36	Siwan	53981	461	3877	44974	446	3618	47372	614	3860	46585	625	3599	423708	
37	Supaul	33791	6347	10078	26401	5320	7978	24057	4872	7289	17915	3492	5405	345617	
38	Vaishali	64859	1652	2346	53603	1327	2153	55324	1307	2309	54396	824	3512	488665	
39	W. Champaran	72911	1293	3741	46415	857	1757	48774	821	1895	42638	2457	1862	625391	
	Total	1957406	64282	159361	1489418	39929	104733	1506824	37986	103530	1390794	37377	102267	15508491	
														GRAND TOTAL	15508491

(O)
SECTION-XIII
Printing Bill Check List

Payment request for Full Payment/Part payment on the basis of 80%/Balance 20%

From : M/s.

To,
 The Managing Director
 BSTBPC Ltd.
 Budh Marg, Patna-800 001

Subject :

Ref.: Order No. **dated**

Print Order **copies (by Web Offset)**

Sir,
 Enclosed please find the Bill No. dated for Rs.
 pertaining to the subject title with the request to kindly arrange
 payment to our bill as, we have completed the order.

The details of supply of books to your Godown are as under :

Sl. No.	Challan No.	Date	Godown	Godown	No. of Copies Supplied
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total Supply					
Short Supply					
The cost of short supply may be deducted from our bill					

The copies of the Challans for the supply of books duly signed and stamped by Godown in confirmation of receipt of books are enclosed with the bill.

PAPER ACCOUNT

Quality Text Paper : Size GSM				Printed Cover : Size			
Receipt of Paper				Receipt of Printed Cover			
Sl. No.	Challan No.	Date	Qty.	Sl. No.	Challan No.	Date	Qty.
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
Total Receipt				Total Receipt			
Total Consumption				Total Consumption			
Balance Returned if any vide				Balance Returned if any vide			
Challan No. Dated				Challan No. Dated			
Balance Paper, if any				Balance Printed Cover, if any			
The cost of balance paper if any may be deducted from our bill							

The photocopies of the Challan vide which the text paper/ printed cover has been received are enclosed.

The positives, illustration, print outs, press copy, checked Ferro proofs, CD whatever given to us in respect of this job has/have been returned by us vide Challan No. and date given below:

Sl.No.	Item	Challan No.	Date
1.	Positives (Text and Cover)		
2.	Illustrations		
3.	Print Outs and CD		

Thanking you,

Yours faithfully,

()
for

For Official Use only

The bill of the printer, details of which are given above at page-1 along with the enclosures is forwarded to Paper Stores/Book Godown for release of necessary certificates on the back of the bill.

Store Incharge

W.M/P.M.

(P)
SECTION - XIV
Check-List Part-A of 'Technical Bid'.

Bid for Printing and Binding of Text book for SSA-2016-17, Bihar
Bid opening on 21.08.2015

This is to Certify that Bid with supporting papers contain pages from To

Name of the Bidder:

	LIST	From Page No.	To Page No.
(a)	The Bidder must be an Offset Printer. The press should have been in operation for a minimum period of 3 years as on prior to bid submission date.		
(b)	The cut off year for the age of printing machine is 1995. Printing machine manufactured before the cut of year of 1995 should not be included in the list of printing machines.		
(c)	The bidder should submit audited Profit & Loss Account and Balance Sheet for three financial years i.e. 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 duly certified by his Statutory Auditor/CA who should mention his name, address and membership number and shall be based on the returns filed with the Income Tax authority.		
(d)	The annual turnover of printing work achieved by the bidder as per their financial results for financial years i.e 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 should be not less than Rs. 75.00 (Seventy five) lakhs who are owning two or more Web offset machines and in case of single Web offset machine not less than Rs. 40.00 (forty) lacs per annum.		
(e)	The Bidder should submit details. with reference to [(Column-13(a) to 13(f)- of Part of Technical Bid (Form-I)] having following minimum configurations facilities –		
(f)	The Bidder should have ownership documents in support of all equipment's, printing and binding machines. The plant shall be well planned and is required to be in easily accessible location. It is expected to be laid out in an area of about 1,500 Sq. feet to have easy and safe movement of the materials.		
(g)	Storage capacity for paper and finished books. (with reference to Column-18 & 19 – Part of Technical Bid (Form-I) should be minimum 3,000 Sq.ft. and layout/map be attached). Copy of the title deed or lease agreement in support of ownership / hire / lease of infrastructure facilities like building / godown.		
(h)	Copy of Factory/Labour Licence Registration to run the press of all the premises where the machineries etc. are installed. However, the bidders are allowed to submit these certificate after allotment of work but before entering into Agreement.		
(i)	Press and Declaration Certificate issued by concerned competent authority.		
(j)	A duly attested Affidavit & Declaration by the Bidder in the form specified for this purpose i.e. Section-VI & Section-X, by a Notary to be submitted along with the bid.		
(k)	Copy of Sales Tax/VAT Registration Certificate. In case of bidders of other State who having CST Registration and are not registered with Bihar Commercial Tax Deptt. they will have to open an office in Bihar and get registered before entering into the agreement, if the work is allotted to them.		
(l)	Latest VAT returns filed for the month of March 2015 or quarter ending March-2015 and Annual VAT returns filed for the preceding three years i.e. for the years 2011-12, 2012-13 and 2013-14.		
(m)	Copy of Income Tax return filed for three assessment years i.e. 2012-13, 2013-14 & 2014-15 or 2013-14, 2014-15 & 2015-16 & Copy of PAN Card.		
(n)	Copy of Electrical load sanctioned in the name of firm/proprietor justifying the load for the machines installed in premises along with a copy of current Electricity Bill. Details of the Generator, if installed must be enclosed.		
(o)	Certificate of incorporation and copy of Memorandum & Article of Association or partnership deed if not a Proprietary Firm, must be attached. Details of any other existing printing work load/commitment, at present.		
(p)	The Bid shall be accompanied with the Bid Security (EMD) as per the amount specified & placed at Section-III .		
(q)	Details of any other existing printing work load/commitment, at present.		
(r)	Copy of Registration No. of Employee Provident Fund is mandatory wherever applicable. In case a printer is not covered under EPF then proof of such evidence is to be submitted in the form of a written undertaking. However all statutory obligations/liabilities like Salary, ESI, and PF as per labour laws for manpower employed will be the sole responsibility of the bidder.		
(s)	Bid by Joint venture/Consortium of firms/printers/company/will not be allowed.		
(t)	The bidder should submit his financial positions with a supporting letter from their Banks confirming the availability of fund to meet the working capital requirement including Bank Guarantee limit amount for paper security which may be required for execution of the Agreement/Contract.		
(u)	Original money receipt or Demand Draft of cost of bid document of Rs. 10,500/-.		

Signature & Seal of the bidder.

