

**BID DOCUMENT
FOR PRINTING OF
COVER FOR TEXT BOOKS
FOR S.S.A., BIHAR
(EDUCATIONAL SESSION-2016-17)**

BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

PathyaPustakBhawan,

BudhMarg,

Patna-800001

Cost of Tender document: Rs.10,500/- (inclusive VAT)

Bid Document on Website:	28.07.2015
Pre-Bid Meeting	07.08.2015 at 16.00 Hrs.
Date & Time for Receipt of Bids :	09.08.2015 to 19.08.2015 till 14.30 Hrs.
Time and Date of Opening of Bids:	19.08.2015 at 15.00 Hrs.

IMPORTANT INFORMATION

Name of the Corporation	:	Bihar State Text Book Publishing Corporation Ltd.
Address (For submission of Bids, Communication, etc.)	:	The Managing Director, Bihar State Text Book Publishing Corporation Ltd., PathyaPustakBhawan, BudhMarg, Patna-800 001.
Phone Nos.	:	0612-2221975, 2222783, 2223533
Fax No.	:	0612 – 2236388
Name of Work	:	Printing of Cover of Text Books for free distribution (SSA, 2016-17), Bihar
Price of Bid Document	:	The Bid document may be downloaded from the Website: bstbpc.gov.in from 28.07.2015 and it may be submitted alongwith the original money receipt to be issued by BSTBPC on submission of Rs. 10,500/- (Ten thousand Five hundred only) (inclusive of VAT) in Cash or Demand draft of a nationalized/ scheduled Bank in favour of “Bihar State Text Book Publishing Corporation Ltd.,” payable at Patna.
Place of Opening of Bid	:	Conference Hall, Bihar State Text Book Publishing Corporation Ltd., PathyaPustakBhawan, BudhaMarg, Patna-800 001.
Date till which the Bid is valid	:	90 days from the date of opening of Bid.
Bid Security Deposit	:	As per the amount specified in and placed at Section-III .

BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

(A Govt. of Bihar Undertaking)

PATHYA PUSTAK BHAWAN, BUDH MARG, PATNA-800 001

Phone : 0612-2221975, 2222783, 2223533 Fax:0612-2236388 Email:textbookmd@gmail.com

Tender No BSTBPC/SSA(Cover)2016-17/ 10

Dated 27.07.2015

:- TENDER NOTICE -:

1. Sealed Tenders are invited from the experienced and reputed Offset Printing Presses having Four Colour Offset Printing Machine for Printing of Cover for Text Books in two packets system - Technical and Financial as detailed in the bid document, of all subjects for the **Class- I to VIII under Sarva-Shiksha Abhiyan-2016-17 Bihar.**
2. The Bid document may be downloaded from the **Website: bstbpc.gov.in** from **28.07.2015** and it may be submitted alongwith the original money receipt to be issued by BSTBPC on submission of **Rs. 10,500/- (Ten thousand Five Hundred) only (inclusive of VAT)** in Cash or Demand draft of a nationalized/scheduled Bank in favour of "Bihar State Text Book Publishing Corporation Ltd.," payable at Patna.
3. **Pre-Bid Meeting** will be held on **07.08.2015 at 16.00 hrs.** Prospective bidders seeking/submitted any clarifications/queries any suggestions may submit the same in writing on above mentioned address before **06.08.2015 till 17.00 hrs.** The same may also be sent either by fax or through E-mail (on the above mentioned numbers/address).
4. Tenders can be submitted in the Office of Managing Director on any working day during working hours from **09.08.2015 to 19.08.2015 till 14.30 hrs.**
5. The Bid will be opened on **19.08.2015 at 15.00 hrs.** in the Conference Hall of the Corporation in presence of tenderers or their one representative.
6. The details about the terms & conditions, specification etc. can be ascertained from the Bid Document.
7. The undersigned reserves the right to reject or accept any Bid partially or fully without assigning any reason.

Sd/-

(B.M. Patel) I.T.S.
MANAGING DIRECTOR.

CONTENT OF BIDDING DOCUMENTS :

A	PART OF TECHNICAL BID (FORM-I)	-----
B	PART OF TECHNICAL BID- DETAILS OF EMD (FORM-II) –	-----
C	INVITATION FOR BIDS –	SECTION - I.
D	TERMS & CONDITIONS –	SECTION - II.
E	SCHEDULE OF REQUIREMENTS / TECHNICAL SPECIFICATION / BID SECURITY -	SECTION - III .
F	PROFORMA FOR PRICE BID –	SECTION - IV
G	BID FORM –	SECTION - V.
H	AFFIDAVIT	SECTION - VI.
I	PERFORMANCE SECURITY FORM (B.G.) –	SECTION - VII.
J	PAPER / PRINTED COVER SECURITY FORM (B.G.) –	SECTION - VIII.
K	CONTRACT / AGREEMENT FORM –	SECTION - IX.
L	DECLARATION BY THE BIDDER –	SECTION - X.
M	PROFORMA FOR EQUIPMENT AND QUALITY CONTROL EMPLOYED BY THE PRINTER	SECTION – XI.
N	DISTRICTWISE REQUISITION FOR TEXTBOOK IN THE YEAR 2016-17	SECTION - XII
O	PRINTING BILL CHECK LIST	SECTION-XIII
P	CHECK LIST –	SECTION - XIV

(A)

BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD,
(A Govt. of Bihar Undertaking)
PATHYA PUSTAK BHAWAN, BUDHA MARG, PATNA-800 001
Phone: 0612-2221975, 2222783, 2223533 Fax: 0612-2236388 E mail : textbookmd@gmail.com

PART OF TECHNICAL BID (FORM-I)
For Printing of Books Cover.

1. Name of the Firm/Printing Press:

2. Full address – :

(i) Office of the Firm/Printing:

Press

(ii) Printing Premise :

.....

.....

3. Status : Proprietary/ Partnership/ Corporation/ Limited Co./ Society etc.

4.

Telephone Nos.	Land Line	Cell/Mobile No.	Fax No.	E-mail Address
OFFICE				
PRINTING PREMISE				

5. Name of each Proprietor/Partner/Directors:-

Name of Proprietor/ Partner/Directors	Residential Address	Land Line Telephone No.	Cell/ Mobile No.	E-mail Address

6. If the firm/Printing Press has more
 than one No. of units and premises,
 Names, Addresses, Telephone Nos./.....
 Fax Nos and E-mail Addresses etc.
 of each to be given separately.

7. (A) Earnest Money (Demand Draft) :
 on any **Nationalized /Scheduled Bank** payable at Patna. Rupees
 only (In words
)
 D.D. No.....Date.....Name of the Bank :.....

(B) No. of items for which bidder has deposited his Earnest Money Deposit (E.M.D) (with
 reference to details as Part of Technical Bid.....

Clarificatory Note: Tenderer must quote rate for only those package in the light of their offset
 machine's cover printing capacity in the stipulated period.

8. Cover printing Capacity (Total . :
 quantity, the bidder intends :
 to complete **within 120 days** :
 to be effective from date of :
 agreement. (Please state the :
 specific and real commitment in :
 terms of number of cover printing)..

(A) A/4 Size of Book/Covers

Four colour Cover printing	No. of Covers	
	4 Col. CPC Sheet M/c	4 Col. Sheet M/c
4 Colour (Sheet Offset)		

(B) 1/8 D.C. Size of Book/Covers

Four colour Cover printing	No. of Covers	
	4 Col. CPC Sheet M/c	4 Col. Sheet M/c
4 Colour (Sheet Offset)		

9. Period of Supply : As per the schedule to be given in the work order.

10. Period of validity of offer : one year

11. Any Statutory permission/provision:
 required for running printing
 and binding unit if any
 (Furnish details)

12. Whether the firm is registered under the following Acts ?
If so, please furnish details :

- (a) The Indian Companies Act, 1956 : Registration No. Date
- (b) The Indian Partnership Act, 1932 : Registration No. Date
- (c) Societies Registration Act, 1860 : Registration No. Date
- (d) A sole proprietary printing press:

13. Details of Printing Machinery : (Properly Installed & in working condition):-

(a) Four Colour Sheet-fed Offset:

Size	Make	CPC/Sheet Machine	Year of Manufacture	Speed per Hour	No. of Colours	Nos. of Machine

(Attach separate list, if necessary)

(b) Details of Binding Machinery owned by the bidder:

Binding Machinery	Make	Size	No. of Machines	Automated/Manual	No. of Gathering Stations	Speed per hour
Cutting Machines						
Coding Variable Data Machine						
Other machines						

- (c) **Details of Plate Making facility** (i)
- owned by the tenderer:** (ii)
- (iii)
- (iv)

If the number of machine are more than (iv) enclose a separate sheet.

- Note: (1) The tenderer is expected to give all details in the above format of the bindery owned by tenderer.**
- (d) **Horse power required to run the above mentioned total machines enumerated vide 13(a) to 13(c) :**
- (e) **Number of persons employed directly or indirectly in the printing press. (with reference to Section-X):**

14. **Availability of space/area (in Sq. ft):-**

	Specific Item	Ownership	Rental
a)	Space/area for machine operating		
b)	Space/area available for storage		

15. No. of Reams of paper :
which could be stocked at one time

16. Name & Address of your bankers :
(Corporation be advised of change,
if any, made subsequently).

:- DECLARATION :-

ID/o, S/o, W/o Shri
..... Proprietor / Partner / Director
.....

(Name of firm) hereby declare that the information given from 1 to 16 in above form is correct and true and if any information is found to be untrue or false, the bid is liable to be rejected.

I also solemnly declare that if any information above is found untrue / false, my candidature as bidder may be cancelled and appropriate action can be taken against me and my firm. If any order has been placed on the basis of above information, the Corporation is at liberty to cancel the order.

Date:
Place:

Bidder's full name and signature
with Rubber Stamp
or Official Seal of the firm

(B)
SSA-2016-17
PART OF TECHNICAL BID FORM – II

(Details of earnest money deposit (EMD) please be furnished) :-
Name of the Firm with Address:

Sl. No.	Name of the Bank	Amount	Details of E.M.D.	
			Group/Package No.	Amount in Rs.

Note:- Please enclose the original deposit receipts as mentioned above.

Place:

Name & Signature of the bidder with rubber stamp.

(C)

SECTION –I

INVITATION FOR BIDS

1. ELIGIBLE BIDDERS

- 1.1 The **Bidders** as described in **Qualification Criteria** below are eligible for taking part in the Bid, which shall form the basis for submitting the **Technical Bid**.
- 1.2 The Bidder is expected to examine carefully all instructions, terms & conditions, bid form, sections to the bid form, specifications in the bid document. Failure to comply with the requirement of bid submission will be at the bidder's risk. Bids which are not substantially responsive to the requirements of the bid document, will be outrightly rejected.
- 1.3 Sealed Bid for printing Book Cover under SSA, Bihar- 2016-17 are invited in two different envelopes superscribed as **Part-A-‘TECHNICAL** and **Part-B - ‘FINANCIAL BID’** Both should be kept in a single sealed big envelope. The details are as here under -

PART – A – ‘TECHNICAL BID’:
QUALIFICATION CRITERIA

To be considered qualified to successfully perform the contract, the Bidder must meet the following minimum requirements.

- (a) The Bidder must be an Offset Printer. The press should have been in operation for a minimum period of 3 years as on prior to bid submission date.
- (b) The cut off year for the age of printing machine is 1995. Printing machine manufactured before the cut of year of 1995 should not be included in the list of printing machines.
- (c) The bidder should submit audited Profit & Loss Account and Balance Sheet for three financial years i.e. 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 duly certified by his Statutory Auditor/CA who should mention his name, address and membership number and shall be based on the returns filed with the Income Tax authority.
- (d) The average annual turnover of printing work achieved by the bidder as per their financial results for financial years i.e 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 should be not less than Rs. 200 (Two hundred) lakhs per annum.
- (e) The Bidder should submit details. with reference to [(Column-13(a) to 13(e)– of Part of Technical Bid (Form-I)] having following minimum configurations facilities –
 - Computers with latest configurations.
 - Colour Digital / Laser Printer at least 500 DPI.
 - Flat-bed type (High -end) scanner.
 - Plate making equipment with pasting table, CTP (Computer to Plate) systems.
 - Four Colour Sheet offset printing machine of not less size 23” x 36”
 - One programmatic cutting machine not less than 36”size.
 - Variable Data Coding machine.
 - Press should have Two strip packing machine.

Note :The Specifications mentioned above are at minimum configurations expected, but Superior Machinery in the similar category are also acceptable. However, decision of the Corporation in this regard shall be final and binding.

- (f) The Bidder should have ownership documents in support of all equipment's, printing and binding machines. The plant shall be well planned and is required to be in easily accessible location.

- (g) Copy of Factory/Labour Licence Registration to run the press of all the premises where the machineries etc. are installed. However, the bidders are allowed to submit these certificate after allotment of work but before entering into Agreement.
- (h) Press and Declaration Certificate issued by concerned competent authority.
- (i) A duly attested Affidavit & Declaration by the Bidder in the form specified for this purpose i.e. Section-VI & Section-X, by a Notary to be submitted along with the bid.
- (j) Copy of Sales Tax/VAT Registration Certificate. In case of bidders of other State who having CST Registration and are not registered with Bihar Commercial Tax Deptt. they will have to open an office in Bihar and get registered before entering into the agreement, if the work is allotted to them.
- (k) Latest VAT returns filed for the month of March 2015 or quarter ending March-2015 and Annual VAT returns filed for the preceding three years i.e. for the years 2011-12, 2012-13 and 2013-14.
- (l) Copy of Income Tax return filed for three assessment years i.e. 2012-13, 2013-14 & 2014-15 or 2013-14, 2014-15 & 2015-16 & Copy of PAN Card.
- (m) Certificate of incorporation and copy of Memorandum & Article of Association or partnership deed if not a Proprietary Firm, must be attached.
- (n) The Bid shall be accompanied with the Bid Security (EMD) as per the amount specified & placed at **SECTION-III**.
- (o) Copy of Registration No. of Employee Provident Fund is mandatory wherever applicable. In case a printer is not covered under EPF then proof of such evidence is to be submitted in the form of a written undertaking. However all statutory obligations/liabilities like Salary, ESI, and PF as per labour laws for manpower employed will be the sole responsibility of the bidder.
- (p) The Bidder must submit five full sheets of paper to be used cover paper as sample, bearing seal, name and watermark of the paper manufacturing mill indicating GSM of paper samples submitted. A bidder may provide such samples of a maximum of two mills.
- (q) Test Report - Original test reports of paper samples from any Govt. laboratory in respect of following minimum specifications must be attached along with every sample of the paper. Test reports must be given under seal and signature of the concerned laboratory.
- (r) Duly authenticated evidence (Copy of the Excise Clearance Certificate on the letterhead of Excise Department issued to the paper mill) in support of actual paper production capacity of the paper mill which should be at least 300 metric ton per day (108000 MT per annum) of writing and printing paper should be submitted.
- (s) Statement of current capability and capacity to handle quantities required by contract. Evidence of installed capacity, per day or per year production capacity, Proof of capacity to produce the required quantity of book covers in the time offered/mentioned in the bid document. manufactured from bamboo/wood virgin whit pulp Board with emblem of the paper mill imprinted as water mark, so, that each page of the cover must be imprinted by watermarks of the paper mill conforming to IS 6956:2001.
- (t) The bidder should submit his financial positions with a supporting letter from their Banks confirming the availability of fund to meet the working capital requirement including Bank Guarantee limit amount which may be required for execution of the Agreement/Contract.
- (u) Bid by Joint venture/Consortium of firms/printers/company/will not be allowed.
- (v) Original money receipt or Demand Draft of cost of bid document of Rs. 10,500/-.

PART - B - 'FINANCIAL BID' :

- i) The bidder must quote rate for **minimum one package in each Group i.e., Group-A (Package-1 to 4) and Group-B (Package-5 to 8) or more or whole Package** for cover printing on four Colour onOffset Printing Machine alongwith cost of paper in the prescribed Proforma enclosed at **Section-IV. Any Bidder not bidding for minimum one package in each Group will be rejected in the technical bid itself and no claim whatsoever shall be entertained and shall be disqualified.**
- ii) Bids quoted on the bidder's letter head will not be accepted.

2. OTHER CLARIFICATION OF BID DOCUMENT:

- 2.1 Prospective bidders requiring any clarifications/suggestion of the Bid Document may seek the same in writing before **06.08.2015 till 17.00 hrs.** which will be discussed during the Pre-Bid meeting.

3. PRE - BID MEETING

- (a) The Bidder or his official representative is invited to attend a pre-bid meeting, which will take place in the Office of the Managing Director, Bihar State Text Book Publishing Corp. Ltd., Patna-1 on **07.08.2015 at 16.00 hrs.**
- (b) The Bid document may be fine tuned on the basis of discussions with prospective bidders during the Pre-Bid Meeting.

(D)

SECTION –II

TERMS & CONDITIONS

4. BID SECURITY

- 4.1 The Bidder shall furnish, as part of Technical Bid, a bid security as per attached **Section-III** . It will be in the form of Demand Draft in favour of Bihar State Text Book Publishing Corporation Ltd., payable at Patna on a nationalized / scheduled bank. Any tender not accompanying the required Bid Security will be liable to be rejected outrightly.
- 4.2 The Bid Security is required to protect the Corporation against the risk of Bidder's conduct which would warrant the security's forfeiture,
- 4.3 The Bid Security of the successful bidders may be adjusted against the Performance Security at the time of execution of Agreement, on request of Bidder, to do so in writing.
- 4.4 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days.
- 4.5 The bid security should be refunded to the successful bidder on receipt of performance security within 30 days.

5. THE BID SECURITY MAY BE FORFEITED:

- If a Bidder (i) withdraws his bid during the period of bid validity or
- (ii) in case of a successful Bidder, if the Bidder fails: to execute the Agreement within 10 (ten) days of receipt of notification of award.
- (iii) Fails to furnish performance security.
- (iv) If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect.

6. BID PRICE:

- ii) The bidder must quote rate for **minimum one package in each Group i.e., Group-A (Package-1 to 4) and Group-B (Package-5 to 8) or more or whole Package** for cover printing on four Colour on Offset Printing Machine alongwith cost of paper in the prescribed Proforma enclosed at **Section-IV**. **Any Bidder not bidding for minimum one package in each Group will be rejected in the technical bid itself and no claim whatsoever shall be entertained and shall be disqualified.**
- 6.1 If no bid is received for any package or any new title inducted in Section-III, it will be at the discretion of *Managing Director, BSTBPC Ltd.* to allot the work to the approved L1 rate of same/similar titles amongst the different successful bidders of any other package/titles..
- 6.2 Rates both in figures & words should be quoted on the prescribed proforma at Section-IV. The rates quoted shall not be over written. If there is a discrepancy between words and figures, the amount in words will prevail.
- 6.3 Bids which are not in the prescribed form/incomplete/or vary with any of the conditions listed in the Bidding documents will be rejected outrightly.

- 6.4 Conditional bids will not be considered.
- 6.5 *Managing Director, BSTBPC Ltd.* reserves the right while issuing work order to increase or decrease the quantity, cancel or add titles to the Section-III.

7. **THE RATE QUOTED IN PROFORMA- IV INCLUDES THE COST OF FOLLOWING SEQUENCES OF PRINTING (a) to (f) FOR THE PRINTING OF COVER, AS THE CASE MAY BE :**

- 7.1
- a) Good quality Plate making CTP from the compact disc (CD) provided by the 'Corporation' for the covers are to be printed.
 - b) Cover Designing (if required),
 - c) Plate Making CTP, Correction making,
 - d) Cover printing 4+2 on 175/130 GSM MG Board with emblem of the paper mill imprinted as water mark, (including paper cost) with variable data 11 digit code (2 digit District code, 3 digit Block code & 6 digit progressive number).
 - e) Packing single cover of 500 nos. should be duly tied with strips of minimum 9 mm width making cross of the bundle (strip packing width wise and length wise) and all other operations necessary.
 - f) Cover will be delivered at the godowns at Patna as per the schedule/directions given by the Corporation.

8. **PERIOD OF VALIDITY OF BIDS**

- 8.1 The Bids shall remain valid for 90 days after the date of bid opening prescribed by the Corporation.

9. **FORMAT AND SIGNING OF BID**

- 9.1 The Bidder is required to submit Sealed Bids in two separate envelopes – Part-A- Technical Bid and Part-B- Financial Bid. Both envelopes shall be kept in a single big envelope.

- 9.2 The bid shall be typed or written in indelible ink and the bid comprising the technical and Financial bid should be signed by all the partners in case of partnership firm and by Managing Director or a Director or Secretary authorized by the resolution of Board of Directors, in case of private/public limited firm to bind the Bidder to the Contract. **Rate not quoted should be marked with a cross (x) and written in words "not quoted"**

- 9.3 The bidder should sign and stamp all the Bid documents. The entire Bid papers submitted should have serial page nos. on each page.

- 9.4 Any eraser or overwriting shall be valid only if they are initialed by the persons or persons signing the bid.

10. **SUBMISSION OF BIDS**

- 10.1 The Bidders shall seal the **Part-A-Technical Bid and Part-B - Financial Bid** in separate inner envelopes . He shall then place all the inner envelopes in an outer envelope. The inner and outer envelopes shall:

- (a) be addressed to the Corporation at the following address:
The Managing Director,
Bihar State Text Book Publishing Corporation Ltd.,
PathyaPustakBhawan, BudhaMarg,
Patna-800 001

- (b) bear the **"Bid for Printing Book Cover for SSA-2016-17, Bihar"**, and a statement **"Do not open before 15.00 hrs. on 19.08.2015"**.

11. **DEADLINE FOR SUBMISSION OF BIDS**

- 11.1 Bids must be received at the office of the Corporation by **14.30 hrs. on 19.08.2015** In the event of the specified date for the submission of Bids being declared a holiday for the Corporation, the Bids will be received up to the appointed time on the next working day.
- 11.2 The Corporation may at its discretion, extend this deadline for submission of bids and its opening by suitable amendment / corrigendum.

12. LATE BIDS

- 12.1 Any bid received after the last date and time for submission of bids shall be rejected.

13. OPENING OF THE BID BY THE CORPORATION

- 13.1 The Technical Bid shall be opened on **19.08.2015 at 15.00 hrs.** before such bidders or their only one authorized representative who wish to be present.
- 13.2 The Financial Bid of only those bidder would be opened who qualify Technical Bid rounds on the same day or date & time as announced at the spot.

14. CORPORATION'S RESERVES THE RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

- 14.1 The Managing Director, Bihar State Text Book Publishing Corporation reserves the right to accept or reject any bid partially or fully without assigning any reason, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or bidders.
- 14.2 The Managing Director, Bihar State Text Book Publishing Corporation reserves the right to distribute the work of printing of Covers amongst the different successful bidders at the approved L-1 rate on the basis of **their working capacity and/ or their past performances & on the basis of the total quantum of work available.**

15. EXECUTION OF AGREEMENT:

- 15.1 The successful Bidder, on receipt of award shall execute an agreement within 10 (ten) days in the prescribed form and deposit Performance Security, amounting to **5%** of the Contract value. The Security amount shall not be adjusted against any previous dues to the printer, if any, due from Corporation.
- 15.2 If the bidder fails to execute the agreement and fails to furnish Security amount as mentioned in Clause -15.1 above, not only the bid security shall be forfeited, but the printer shall also be debarred from participation in future bids.
- 15.3 The agreement shall be executed by the successful bidder at Patna on non- judicial stamp paper of requisite value as provided by the Bihar Registration Act witnessed by 2 persons and the successful bidder shall bear all legal expenses of execution of the agreement.

16. PERFORMANCE SECURITY:

- 16.1 Within 10 (ten) days of the receipt of notification of award from the Corporation, the successful Bidder shall furnish the performance security in accordance with the conditions of Contract, in the Performance Security Form Section-VII provided in the bidding documents or in another form acceptable to the Corporation.
- 16.2 The performance security will amount to 5% of contract value.
- 16.2 Performance Security in respect of other works with the Corporation is not adjustable towards the performance Security of the present tender.
- 16.4 The proceeds of the performance security shall be payable to the Corporation as compensation for any loss resulting from the Printer's failure to complete its obligations under the Contract.

- 16.5 The Performance Security shall be denominated in Indian Rupees and shall be in one of the following forms:
- A Bank guarantee issued by a nationalized/scheduled bank located in India in the form provided in the bid documents or another form acceptable to the Corporation valid till 30.06.2016.
 - A Crossed demand draft in favour of **Bihar State Text Book Publishing Corporation Ltd., payable at Patna** issued by a nationalized/scheduled bank.
- 16.6 The Performance Security will be released only after the final payment of the bill or expiry of the validity period whichever is later.
- 16.7 The performance security will be discharged by the Corporation and returned to the Printer not later than 30 days following the date of completion of the Printer's performance obligations.

17. COVER PAPER:

- 17.1 For cover paper of text books, it should be 175 GSM MG (Machine Glazed) manufactured only from bamboo/wood virgin white pulp Board with Emblem of the paper Mill imprinted as water mark of paper mill conforming to IS 6956:2001.
- 17.2 The actual paper production capacity of the mill from which paper is proposed to be procured by the bidder should be at least 300 metric ton per day (108000 MT per annum) of writing and printing paper. An Excise Clearance Certificate on the letterhead clearly indicating the quality of text paper as required issued by competent authority must be submitted for this purpose.
- 17.3 Excise Clearance Certificate - Paper for the text should be of Grade-I paper mill. Documentary evidence of annual Excise Clearance Certificate indicating actual paper production capacity of writing and printing paper issued in favour of paper mill for the year 2013-14 duly signed by the excise authority should be submitted on letterhead of Excise Department along with the Technical Bid.
- 17.4 The test report of sample paper for text books, text and cover with watermark must be in original from any Government Owned laboratory duly supported by a request letter of the bidder to the laboratory for carrying out test and money receipt as token of testing charges paid to the laboratory. The test report of paper specification must be as given below:

SI.No.	Specifications	For 175 GSM
1	Paper Grammage	175 GSM
2	Tensile Index Nm/g(Min.)	CD – 17 MD – 25
3	Brightness percent (Min.)	72
4	1 minute Cobb test (Max.) Average	25
5	Tear Index mN. m2/g (Min.)	CD – 4.0 MD – 3.5
6	Gloss Percent (Min.)	18 (Glazed side only)

18. CORRUPT OR FRAUDULENT PRACTICES:

18.1 The Corporation requires the Clients as well as the Bidders to observe the highest standards of ethics during procurement and execution of their contracts. In pursuance of this policy, the Corporation defines, for purpose of this provision, the terms set forth below as follows:-

- (i) “**corrupt practice**” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
- (ii) “**fraudulent practice**” means a misrepresentation of facts in order to influence the procurement process or the execution of a contract to the detriment of the Corporation, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Corporation of the benefits of free and open competition.

21. MODE OF PRE-DELIVERY INSPECTION:

21.1 As per the schedule to be given in the work order.

(a) As per detailed in **Section-XII**.

(b) All taxes, Octroi duty and demurrage etc. incurred in respect of delivery of books Cover, for whatever reason shall be borne by the printer.

(b) The losses, damages and shortages in transit or otherwise, shall be borne by the printer, however, the printer shall have to make good of the loss, if any such expenses are incurred by the corporation.

21.2 **Packing:** Packing single cover of 500 nos. should be duly tied with strips of minimum 9 mm width making cross of the bundle (strip packing width wise and length wise).

23. PAYMENT:

23.1 Payment terms shall be as follows:-

(i) *After completion of a title a running payment of 90% of bill amount shall be considered if paper is supplied by the bidders. 10% payment will be made after successful completion of a package. In case paper is supplied by the Corporation the running payment of 80% of bill amount shall be considered. 15% payment will be made after successful completion of a total package order.*

(ii) *The Managing Director reserves the right to withhold remaining 5% of the book printing charges as a safeguard against printing and other defect and breach of contract which may be discovered lateron.*

(iii) *Printing Bill Check list duly filled in (SECTION-XIII).*

23.2 Mandatory deduction as applicable for T.D.S. and all taxes besides other penal deductions if any imposed shall be recovered from the bills under the contract

24. ASSIGNMENT

24.1 The Printer shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Corporation’s prior written consent.

25. DELAYS IN THE PRINTER 'S PERFORMANCE

25.1 Any un excused delay by the printer in the performance of delivery/obligations shall render the printer for any or all of the following:-

- Forfeiture of its Performance Security;
- Imposition of liquidated damages; and
- Termination of the Contract for default.

25.2 If at any time during performance of the Contract, the Printer encounters conditions impeding timely delivery of the books and performance of contract , the Printer shall promptly notify the Corporation in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Printer's notice, the Corporation shall evaluate the situation and may, at its discretion, extend the Printer's time for performance with or without liquidated damages, in which case, the extension shall be ratified by the parties by amendment of the Contract.

26. LIQUIDATED DAMAGES

26.1 Subject to the Force Majeure Clause, if the Printer fails to deliver any or all the Books cover within the time period(s) specified in the contract, the Corporation shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 4% (Four percent) of the price of the delayed Books cover for each week or part thereof until actual delivery or performance, up to a maximum deduction of 16% (Sixteen percent) of the delayed Books cover or services contract price. Once the maximum is reached, the Corporation might consider termination of the contract. For the purpose of calculating 'week' for levy of penalty, the day's exceeding 4 days will be considered as a 'week'.

Penalty for Grammage: If the grammage of Cover paper is found less than prescribed specification after lab test, penalty will be imposed as per less grammage. If grammage is less than 5% then 0.5% of the total contract value will be deducted as penalty in addition to above. Provision as per BIS Code IS 1848:2007 (Fourth Revision) +/- in grammage will be considered.

26.2 In addition, the printer will be liable to be blacklisted and the Corporation may levy penalties as per terms and conditions of the contract.

26.3 In case of termination or cancellation of the contract, the Printers' bid security and/or Performance Security will be forfeited.

26.4 The instances like power failure, water shortage or closure of Printing Press due to an order imposed by the factory Inspector, pollution control authorities or strike by workers shall not be "acceptable reasons" for the delay in delivery.

27. TAXES AND DUTIES

27.1 Printer shall be entirely responsible for all Taxes, Duties, License fees, Octroi, Road Permits, etc., incurred until delivery of the contracted books' cover delivery to the Corporation's Godown at Patna. Service Tax, if any, will be borne by the Corporation.

OTHER TERMS & CONDITIONS:

28. Physical verification of the Printing Press/Premises may be done if need be by the Committee constituted by the Managing Director, of the Corporation.

29. If it feels necessary, Corporation will take offset machine trail at any time and any stage to check the working condition of the offset machine and printing quality. For that Corporation will provide standard colour patch for four colour printing. It should be in the form of CD or Film.
30. The Corporation shall have the right to verify the capacity of any or all printing presses of the Printer(s) as and when required.
31. (i) The submission of this bid shall be deemed to be the acceptance of all the term and conditions contained herein and those laid down in the enclosed agreement form.
- (ii) The bidders shall not impose any condition regarding the volume of work, which he would like to undertake as long as it is within the assessed capacity of the press.
32. The printer will return original design/illustrations/art pulls/ CDs. etc., supplied by the corporation in good condition within 3 (Three) days from the date of despatch of the last lot of the covers before final payment.
33. Numbers of Book cover quantity (Section-III) may vary upto \pm 15 %.
34. Bidders must be a printing Press and must furnish an undertaking that it shall not outsource the product for printing or will not sublet to any other printing unit for printing of the ordered material nor will enter into any agreement or lease agreement with any other printers from the date of the submission of the bids till completion of delivery period for production of the specified product.
35. The bidders must certify that there will be no change in address or shift in address from the date of submission of bids till completion of the delivery.
36. If the progress of work at any stage is found slower than expected and if the Managing Director, Bihar State Text Book Publishing Corporation Ltd., Patna is convinced that the printer will not be able to complete the work in time, the Managing Director, Bihar State Text Book Publishing Corporation Ltd., Patna shall cancel the contract in full or in part and give it to other tenderer at the cost and risk of defaulting printer. In the event of such cancellation, the performance security deposit of the tenderer shall be forfeited and the printer will not be entitled to any compensation.
37. **SUBMISSION OF PROOFS:**
- 38.1 Before printing of the books cover the printer shall submit to the Corporation the proof of the book cover for final print order.
- 39.2 The printer shall have to incorporate all the authorized correction/deletions, if any before starting the printing.
40. **PENALTY FOR MISTAKES:**
- 40.1 The inferior quality of books in terms of bad printing, binding shall attach a penalty in terms of deduction of 2% to 10% of the awarded contract value.

41. SAMPLE OF COVERS:

42.1 The printer has to obtain a delivery order from the Corporation just after completion of printing of covers by submitting 5 samples of the printed covers duly signed. Thereafter on pre-delivery inspection the printer can start the delivery to the destination, as per the dispatch schedule given by the Corporation.

43.2 In case of non registration of colours in perfect form, the penalty of 3% of the total cost of printing will be levied.

44. RESOLUTION OF DISPUTES

44.1 The Corporation and the Printer shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

44.2. In case of any dispute between the parties in respect of agreement or breach thereof the same shall be referred under Section-7 of Arbitration and conciliation Act to Principal Secretary, Education Department, Govt. of Bihar, Patna as sole arbitrator U/s 10 (2) of the act and his decision will be final. The Court at Patna shall have jurisdiction in case of any legal dispute.

(E)
SECTION - III

SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS SSA - 2016-17, BIHAR
Cover Size:

Books for A/4 size – Sheet of 59x87 Cms. (4 Cover in one sheet)

Books for 1/8 D.C. size – Sheet of 78x103 Cms. (8 Cover in one sheet)

COVER (A/4 SIZE) 175 GSM WHITE MG BOARD								
Sl. No.	Name of the Book	Language	Format (16 pages) tentative	Ptg. Cover Colour	Total No. of Books	Finished Book Size in Cms.	Coding/ District Code/ Block code/ /variable data back cover	Earnest Money Packagewise in Rs.
1	2	3	4	5	6	7	8	9
PACKAGE - 1								
CLASS-I								
1	Hindi Work book Part-I	Hindi	7.25	4+2	2005123	20.5x27.9	11 digit	6,00,000/-
2	Hindi Work book Part-II	Hindi	7.5	4+2	1774338	20.5x27.9	11 digit	
3	English Work book Part-I	Hindi	9.25	4+2	1993121	20.5x27.9	11 digit	
4	English Work book Part-II	Hindi	6	4+2	1774338	20.5x27.9	11 digit	
5	Ganit Work book Part-I	Hindi	7	4+2	1917153	20.5x27.9	11 digit	
6	Ganit Work book Part-II	Hindi	6.5	4+2	1774338	20.5x27.9	11 digit	
7	Srijnatmak work Book Part-II	Hindi	6	4+2	1774338	20.5x27.9	11 digit	
8	Urdu Work Book Part-I	Urdu	7	4+2	218783	20.5x27.9	11 digit	
9	Hisab Work Book Part -I	Urdu	7	4+2	75968	20.5x27.9	11 digit	
10	Srijnatmak work Book Part-I	Urdu	7	4+2	75968	20.5x27.9	11 digit	
Total					13383468			
PACKAGE - 2								
CLASS-II								
1	Hindi Karya Pustika Khand-I	Hindi	7.5	4+2	2141940	20.5x27.9	11 digit	4,25,000/-
2	Ganit Karya Pustika Khand-I	Hindi	6.5	4+2	1908802	20.5x27.9	11 digit	
3	English Karya Pustika Khand-I	Eng.	6.5	4+2	2141355	20.5x27.9	11 digit	
4	Paryavaran Karya Pustika Khand-I	Hindi	6.75	4+2	2063367	20.5x27.9	11 digit	
5	Gulshan-A- Urdu-II	Urdu	6.25	4+2	232553	20.5x27.9	11 digit	
6	Hisab	Urdu	10	4+2	77988	20.5x27.9	11 digit	
Total					8566005			

PACKAGE - 3								
CLASS-III								
1	Kopal -I	Hindi	6.5	4+2	2160781	20.5x27.9	11 digit	4,30,000/-
2	Ganit	Hindi	7.5	4+2	2094871	20.5x27.9	11 digit	
3	Paryavaran aur Hum - I	Hindi	7.5	4+2	2094871	20.5x27.9	11 digit	
4	Blossom Bhag-III	Eng	6.25	4+2	2167935	20.5x27.9	11 digit	
5	Gulshan-A- Urdu- Bhag-III	Urdu	5.5	4+2	230785	20.5x27.9	11 digit	
6	Hisab	Urdu	7.5	4+2	73064	20.5x27.9	11 digit	
7	Paryavaran Aur Hum - I	Urdu	7.5	4+2	73064	20.5x27.10	11 digit	
Total					8895371			
PACKAGE - 4								
CLASS-IV								
1	Kopal -II	Hindi	6	4+2	2123629	20.5x27.9	11 digit	4,35,000/-
2	Ganit	Hindi	10	4+2	2143453	20.5x27.9	11 digit	
3	Paryavaran Aur Hum-II	Hindi	9.25	4+2	2143453	20.5x27.9	11 digit	
4	Blossom Bhag-IV	Eng	8	4+2	2212109	20.5x27.9	11 digit	
5	Gulshan-A- Urdu- Bhag-IV	Urdu	6	4+2	233138	20.5x27.9	11 digit	
6	Hisab	Urdu	10	4+2	68656	20.5x27.9	11 digit	
7	Paryavaran Aur Hum - II	Urdu	9.5	4+2	68656	20.5x27.9	11 digit	
Total					8993094			

COVER (1/8 D.C. SIZE) 175 GSM WHITE MG BOARD								
Sl. No.	Name of the Book	Language	Format (16 pages)	Ptg. Cover Colour	Total No. of Books	Finished Book Size in Cms.	Coding/ District Code/ Block code/ /variable data back cover	Earnest Money Packagewise in Rs.
1	2	3	4	5	6	7	8	9
PACKAGE - 5								
CLASS-V								
1	Kopal-III	Hindi	10.5	4+2	2098910	18x24	11 digit	5,00,000/-
2	Ganit	Hindi	11	4+2	2116756	18x24	11 digit	
3	Paryavaran Aur Hum-III	Hindi	9.25	4+2	2116756	18x24	11 digit	
4	Blossom-V	Hindi	10	4+2	2181033	18x24	11 digit	
5	Gulshan-A- Urdu- Bhag-V	Urdu	9	4+2	223631	18x24	11 digit	
6	Hisab	Urdu	10.75	4+2	64277	18x24	11 digit	
7	Paryavaran Aur Hum - III	Urdu	9.25	4+2	64277	18x24	11 digit	
Total					8865640			

PACKAGE - 6								
CLASS-VI								
1	Kislay Bhag –I	Hindi	7	4+2	1629046	18x24	11 digit	6,71,000/-
2	Ganit	Hindi	20	4+2	1594141	18x24	11 digit	
3	Atit Se Vartman-I	Hindi	10	4+2	1594141	18x24	11 digit	
4	Samajik Vigyan Hamari Duniya - I	Hindi	6.5	4+2	1594141	18x24	11 digit	
5	Vigyan - I	Hindi	14	4+2	1594141	18x24	11 digit	
6	Samajik Arthik & Rajnitik Jivan - I	Hindi	6	4+2	1594141	18x24	11 digit	
7	Radiance-I	Hindi	6.5	4+2	1634070	18x24	11 digit	
8	Amrita Bhag-I	Sanskri	6.5	4+2	1489412	18x24	11 digit	
9	Farozan Bhag_I	Urdu	7.5	4+2	144658	18x24	11 digit	
10	Sima-e- Pharsi –I	Pharsi	3.5	4+2	144658	18x24	11 digit	
11	Misbahul Arabia - I	Urdu	7	4+2	144658	18x24	11 digit	
12	Hisab	Urdu	23	4+2	39929	18x24	11 digit	
13	Science	Urdu	14	4+2	39929	18x24	11 digit	
14	Atit Se Vartman - I	Urdu	10	4+2	39929	18x24	11 digit	
15	Hamari Duniya - I	Urdu	6.5	4+2	39929	18x24	11 digit	
16	Samajik aur Rajnitik Jeevan - I	Urdu	5.5	4+2	39929	18x24	11 digit	
Total					13356852			
PACKAGE - 7								
CLASS-VII								
1	Kislay -II	Hindi	6.5	4+2	1506819	18x24	11 digit	6,70,000/-
2	Ganit	Hindi	23.5	4+2	1610348	18x24	11 digit	
3	Atit Se Vartman-II (History)	Hindi	11	4+2	1610348	18x24	11 digit	
4	Hamari Duniya-II (Geography)	Hindi	7	4+2	1610348	18x24	11 digit	
5	Vigyan-II	Hindi	16	4+2	1610348	18x24	11 digit	
6	Samajik Arthik & Rajniti Jeevan-II	Hindi	8.25	4+2	1610348	18x24	11 digit	
7	Radiance - II	English	10	4+2	1648327	18x24	11 digit	
8	Amrita-II	Sanskrit	12.5	4+2	1506819	18x24	11 digit	
9	Farozan -II	Urdu	9.75	4+2	141508	18x24	11 digit	
10	Sima-e-Farsi-II	Pharsi	6	4+2	141508	18x24	11 digit	
11	Misbahul Arabiya-II	Arbi	9	4+2	141508	18x24	11 digit	
12	Hisab	Urdu	23.5	4+2	37979	18x24	11 digit	
13	Atit Se Vartman-II (History)	Urdu	11	4+2	37979	18x24	11 digit	
14	Hamari Duniya-II (Geography)	Urdu	7	4+2	37979	18x24	11 digit	
15	Science-II	Urdu	16	4+2	37979	18x24	11 digit	
16	Samajik Arthik & Rajniti Jeevan-II	Urdu	7.5	4+2	37979	18x24	11 digit	
Total					13328124			

PACKAGE - 8								
CLASS-VIII								
1	Kislay - III	Hindi	7	4+2	1390788	18x24	11 digit	6,21,000/-
2	Ganit	Hindi	19	4+2	1493049	18x24	11 digit	
3	Atit Se Vartman-III (History)	Hindi	15.5	4+2	1493049	18x24	11 digit	
4	Hamari Duniya-III (Geography)	Hindi	10	4+2	1493049	18x24	11 digit	
5	Vigyan-III	Hindi	18	4+2	1493049	18x24	11 digit	
6	Samajik Arthik & Rajniti Jeevan-III	Hindi	6	4+2	1493049	18x24	11 digit	
7	Radiance - III	English	12.5	4+2	1530422	18x24	11 digit	
8	Amrita-III	Sanskrit	15	4+2	1390788	18x24	11 digit	
9	Farozan -III	Urdu	10.5	4+2	139634	18x24	11 digit	
10	Sima-e-Farsi-III	Pharsi	6	4+2	139634	18x24	11 digit	
11	Misbahul Arabiya-III	Arbi	6.25	4+2	139634	18x24	11 digit	
12	Hisab	Urdu	19	4+2	37373	18x24	11 digit	
13	Atit Se Vartman-III (History)	Urdu	15.5	4+2	37373	18x24	11 digit	
14	Hamari Duniya-III (Geography)	Urdu	9.5	4+2	37373	18x24	11 digit	
15	Science-III	Urdu	18	4+2	37373	18x24	11 digit	
16	Samajik Arthik & Rajniti Jeevan-III	Urdu	6	4+2	37373	18x24	11 digit	
Total					12383010			

(F)
SECTION – IV

PROFORMA FOR PRICE BID (PART OF FINANCIAL BID)
PRINTING OF BOOKS COVER
(Under reference to Clause No.7, SECTION - II)

Classes	Group/Package No.	No. of Cover to be printed	Earnest Money in Rs.	Quote rates for itemwise per cover (upto two dismille paise only)		
				NAME OF ITEMS	In Figure Rs. P	In Words Rs. P.
1	2	3	4	5	6	7
I	GROUP-A (PACKAGE-1)	13383468	6,00,000/-	175 GSM MG Cover Paper		
				4+2 Cover Printing & 11 Digit Coding etc.		
				Grand Total		
II	GROUP-A (PACKAGE-2)	8566005	4,25,000/-	175 GSM MG Cover Paper		
				4+2 Cover Printing & 11 Digit Coding etc.		
				Grand Total		
III	GROUP-A (PACKAGE-3)	8895371	4,30,000/-	175 GSM MG Cover Paper		
				4+2 Cover Printing & 11 Digit Coding etc.		
				Grand Total		
IV	GROUP-A (PACKAGE-4)	8993094	4,35,000/-	175 GSM MG Cover Paper		
				4+2 Cover Printing & 11 Digit Coding etc.		
				Grand Total		

Classes	Group/Package No.	No. of Cover to be printed	Earnest Money in Rs.	Quote rates for itemwise per cover (upto two dismille paise only)		
				NAME OF ITEMS	In Figure Rs. P	In Words Rs. P.
1	2	3	4	5	6	7
V	GROUP-B (PACKAGE-5)	8865640	5,00,000/-	175 GSM MG Cover Paper		
				4+2 Cover Printing & 11 Digit Coding etc.		
				Grand Total		
VI	GROUP-B (PACKAGE-6)	13356852	6,71,000/-	175 GSM MG Cover Paper		
				4+2 Cover Printing & 11 Digit Coding etc.		
				Grand Total		
VII	GROUP-B (PACKAGE-7)	13328124	6,70,000/-	175 GSM MG Cover Paper		
				4+2 Cover Printing & 11 Digit Coding etc.		
				Grand Total		
VIII	GROUP-B (PACKAGE-8)	12383010	6,21,000/-	175 GSM MG Cover Paper		
				4+2 Cover Printing & 11 Digit Coding etc.		
				Grand Total		

- Note:** (i) The bidder opting to quote rate for more than one package in same Group i.e. Package-1 to 4 for Group-A and package-5 to 8 for Group-B should be equal.
(ii) In case the paper is supplied by the Corporation, L-1 will be decided on cover printing and coding rate etc. only.

Place:

Signature of the Bidder

Date:

Name of the Firm with Seal

(G)
SECTION - V

BID FORM

From
M/s.....
.....
.....

To:
The Managing Director,
Bihar State Text Book Publishing Corporation Ltd.,
PathyaPustakBhawan, BudhaMarg,
Patna-800 001

Dated.....

Subject: **Printing of Cover for SSA-2016-17, Bihar.**

Dear Sir,
I/We.....

.....am/are submitting herewith my/our bid for printing and supply of book covers. My/Our rates are quoted in the price Bid (**Section-IV**) which is part of Financial Bid.

1. I/We have carefully read the conditions laid down for the bid and the contract and in case may /ours rates are approved and work is allotted to me/us, I/We hereby agree to abide by all of them. The conditions attached to the Bid form have been signed by me/us in token of their acceptance.
2. I/We hereby also agree to carry out faithfully, all other instructions from you which are not contrary to any of the terms and conditions of the contract, or which do not put me/us to any additional financial burden beyond what is implied by the terms of the contract.
3. Demand Draft No..... dated..... for Rs.....(Rupees.....) of Bank Name..... in favour of the Bihar State Text Book Publishing Corporation Ltd, Patna is attached herewith..
4. I/We hereby solemnly declare that the information given be me in this letter and in the enclosures to the tender form is correct, and in case any information given by me/us is found to be incorrect, the Managing Director, Bihar State Text Book Publishing Corporation Ltd, Patna will have the right to forfeit the Bid Security deposited with my/our Bid herewith.

Yours faithfully,

(Signature of Proprietor/Partner/
Managing Director with Rubber Seal of
the Firm)

(H)

SECTION - VI

AFFIDAVIT

I/We.....S/o.....
aged.....Proprietor/ Partners/ Managing Director of M/s.....
.....and having my registered/corporate office at
..... do
hereby solemnly affirm and declare as under:

1. That all the machinery and equipment as listed below have been purchased by me/us, and are possessed by me/us in the name of M/s.....
.....

PLATE MAKING (CTP)

Sr. No.	Unit	Name of Machines	Size	Make	Model (year of manufacture)
1.	Unit-I				
2.	Unit-II				
3.	Unit-III				

That the aforesaid binding machines are installed at (address)
.....

FOUR COLOUR SHEET OFFSET PRINTING MACHINE

Sr. No.	Unit	Name of Machines	Size	Colour	Make	Model (year of manufacture)
1.	Unit-I					
2.	Unit-II					
3.	Unit-III					

That the aforesaid printing machines are installed at (addresses)

Unit-I

Unit-II

Unit-III

Contd.....

BINDING MACHINES

- 1. No. of Cutting Machines Size(s)
- 2. Coding Machine
- 3. Strip packing machines

Unit-I

Unit-II

Unit-III

Power Generator are installed at (address)

.....

DEPONENT

VERIFICATION

Verified on this.....day of.....2015 at that
 I/We.....S/o.....
 . Prop./Partners/Managing Director of
 M/s..... (address)
that all the information stated above is
 true and correct to the best of my knowledge and belief and nothing material has been concealed
 therefrom..

Deponent

(I)

SECTION - VII

PERFORMANCE SECURITY FORM

To:

The Bihar State Text Book Publishing Corporation Ltd.,
PathyaPustakBhawan,
BudhaMarg,
Patna-1.

WHEREAS (Name of Printer)
hereinafter called "the Printer" has undertaken , in pursuance of Contract
No..... dated,.....2015 for Cover
Printing.....
.....(Description of Cover/Package) hereinafter called "the
Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Printer shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Printer's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Printer a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Printer , up to a total of
..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Printer to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....2015

Signature and Seal of Guarantors

.....
.....
.....

Date.....2015

Address:.....
.....

(J)

SECTION - VIII

PAPER / PRINTED COVER SECURITY FORM (B.G.)

To:

The Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan,
Budha Marg,
Patna-1.

WHEREAS (Name of Printer)
hereinafter called "the Printer" has undertaken , in pursuance to printing of book covers under SSA 2016-17, Bihar hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Printer shall furnish you with a irrevocable Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the paper security obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Printer a irrevocable Bank Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Printer, up to a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Printer to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....2015

Signature and Seal of Guarantors

.....
.....
.....

Date.....2015

Address:.....
.....

(K)

SECTION - IX

CONTRACT / AGREEMENT FORM

THIS AGREEMENT made theday of....., 2015 between Bihar State Text Book Publishing Corporation Limited, PathyaPustakBhawan, BudhaMarg, Patna-800 001 (hereinafter "the Corporation ") of the one part and (Name of Printer) of (City of Printer) (hereinafter called "the Printer") of the other part :

WHEREAS the Corporation is desirous that certain books cover and services viz.,(Brief Description of Covers and Services) and has accepted a bid by the Printer for the supply of those books and services in the sum of (Contract Price in Words and Figures) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) N.I.T. and bid document will be treated as part of the agreement.
 - (b) the Bid Form and the Proforma for Price bid submitted by the Bidder;
 - (b) the Description of Books ;
 - (c) the Terms & Conditions of Contract;
 - (d) the Corporation's Notification of Award.
3. In consideration of the payments to be made by the Corporation to the Printer as hereinafter mentioned, the Printer hereby covenants with the Corporation to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Corporation hereby covenants to pay the Printer in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the books and services which shall be supplied / provided by the Printer are as under:

SL. NO.	BRIEF DESCRIPTION OF SERVICES	QUANTITY TO BE SUPPLIED	Group/Package/ Title No. (Cover)	PER COVER PRICE	TOTAL CONTRACT PRICE	DELIVERY TERMS

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said (For the Corporation)

in the presence of:.....

Signed, Sealed and Delivered by the

said (For the Printer)

(L)

SECTION - X

DECLARATION BY BIDDER

In response to the bid document for Printing of Text books Covers under SSA-2016-17, Bihar for Class-I to VIII. I/We do hereby declare that I/We is/are partner of the firm / director / proprietor and;

1. I/We do hereby declare that I/We have read and understood the application form and thus declaration carefully and I/We declare to abide them.
2. I/We..... do hereby declare that I/We will not withdraw our offer, after opening of the bid. I/We further declare that after opening of the Bid . I/We shall be abiding with the offer and the Terms and conditions of the bid and the offer.
3. Thus in case of failure in compliance of the Bid by we/us I/We shall be bound to pay the penalty as per the terms and conditions appearing in the bid document.
4. That my/our firm have not been blacklisted/debarred by any Government department/Agencies/undertakings for the last consecutive 3 (three) years and that presently no kind of litigation is pending against me.

VERIFICATION

I/We do hereby verify that the contents of Para 1 to 4 of the declaration made by we/us are correct and believed to be true. Hence I/We have verified and signed on the day of2015 at.....

Witness:

- | | | |
|----|------------------|----------------|
| 1. | Signature | Signature& |
| | Name and address | Seal of Bidder |
| 2. | Signature | |
| | Name & Address. | |

(M)

SECTION - XI

PROFORMA FOR EQUIPMENT AND QUALITY CONTROL
EMPLOYED BY THE PRINTER

DATE OF OPENING :

NAME OF THE BIDDER :

.....

(Note : For Web offset printing cut-off size of machine strictly 578 mm & 508 mm, those who are not having 578 mm or 508 mm cut-off Web Offset machine need not to participate in the Bid and associated or leagued firm will not be entertained for this bid, they need not to participate in Bid).

1. Details of staff:
2. Details of technical supervisory staff in charge of production & quality control.
3. Skilled labour employed.
4. Unskilled labour employed.

.....
Signature and seal of the Printer

(N)

SECTION - XII

SARVA SIKSHA ABHIYAN, BIHAR

TENTATIVE REQUIREMENT OF TEXT BOOKS SET IN SEALED PACKETS FOR CLASS-I TO CLASS-VIII
EDUCATIONAL SESSION 2016-2017

SN	District Name	Class-I			Class-II			Class-III			Class-IV		
		Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix
1	Araria	40896	6238	14393	42359	6311	15908	44135	5976	16670	44617	5274	15236
2	Arwal	12291	165	397	13546	184	461	14128	226	481	15182	263	584
3	Aurangabad	52845	1217	1156	55514	1320	1060	53930	1233	1109	55456	1110	1160
4	Banka	38306	1247	903	42093	1420	1031	42034	1198	1173	43541	1349	1490
5	Begusarai	57877	3537	4922	58634	3450	4350	58925	3102	4185	59859	2263	4222
6	Bhagalpur	51377	2205	2721	55445	2079	2981	56071	1908	3290	57268	1903	3457
7	Bhojpur	52100	355	1892	52459	391	1892	52124	350	1598	52790	347	1748
8	Buxar	28106	576	547	33038	669	590	34559	792	686	36262	834	840
9	Darbhanga	54917	2707	6632	67597	3087	8297	69695	3382	8613	74139	3236	9278
10	E. Champaran	97130	2752	10876	102096	2660	11249	99776	2501	11224	101875	2343	11391
11	Gaya	75845	1494	1257	81085	1634	1424	85250	1784	1489	84504	1764	1492
12	Gopalganj	47971	536	2034	49618	559	1853	50977	578	1981	50438	533	1997
13	Jamui	41571	1636	1487	43686	1752	1556	43647	1543	1486	48598	1469	1459
14	Jehanabad	19309	46	749	20429	48	972	21171	65	891	29971	49	1805
15	Kaimur	27120	323	676	31522	389	857	32310	309	914	34845	418	954
16	Katihar	44154	2884	14512	46497	2837	15455	48995	2598	16321	50172	2687	17935
17	Khagaria	30180	1105	668	37040	1402	741	35812	1496	620	37310	1426	751
18	Kishanganj	17760	7333	17266	19466	6794	20588	19052	5854	21708	19262	5413	22241
19	Lakhisarai	27843	179	214	26317	237	266	24090	178	504	22325	236	412
20	Madhepura	41073	1056	1355	45259	1170	1546	42110	1070	1406	45870	1067	1486
21	Madhubani	79832	4594	2846	84950	4589	2998	86087	4677	3298	88756	4560	3966
22	Munger	19488	470	567	23570	503	830	22881	518	854	25016	509	1038
23	Muzaffarpur	71185	4334	1705	79698	4792	2120	85071	4881	2240	85622	5056	2303
24	Nalanda	46204	692	650	46838	1476	756	52922	1026	817	52206	818	705
25	Nawada	23249	36	1055	27809	66	1340	27827	108	1411	27846	218	1285
26	Patna (Rural)	62282	749	467	70152	796	556	70844	797	542	73007	871	574
27	Patna (Urban)	6410	42	596	7329	43	674	8203	60	619	8422	50	607
28	Purnea	57919	4112	14871	60953	4182	15722	61148	3621	16874	60575	3191	16789
29	Rohtas	47877	545	2612	52353	536	2499	53678	572	2692	55796	542	2939
30	Saharsa	43100	1218	716	39662	1299	729	43350	1280	555	44053	1314	572
31	Samastipur	67670	964	2830	78449	933	3253	83021	842	3624	86219	920	3725
32	Saran	75213	1941	2744	77109	1904	3008	78340	2052	2438	79417	2078	2511
33	Sheikhpura	11974	15	377	13533	15	509	13868	15	450	13834	11	461
34	Sheohar	13425	692	1176	14464	679	1127	15151	606	1241	14422	604	1148
35	Sitamarhi	63808	4363	5587	70558	4581	5612	72179	4678	5859	70616	3922	5948
36	Siwan	46552	442	3041	50114	474	3578	50070	459	2840	51861	503	3762
37	Supaul	32732	6130	9776	32197	6108	9596	32235	5936	9597	32617	6040	9708
38	Vaishali	46423	1315	1637	58141	1942	2085	61403	1961	1602	64350	1813	2381
39	W. Champaran	100328	5730	4910	97228	4682	4501	90089	2834	3823	80059	1657	4129
	Total	1774342	75975	142820	1908807	77993	154570	1937158	73066	157725	1978978	68661	164489

SN	District Name	Class-V			Class-VI			Class-VII			Class-VIII			I-VIII
		Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix	Total
1	Araria	42653	4245	14600	27994	3024	6113	28138	2800	5860	21804	2416	4893	422553
2	Arwal	15985	306	572	11169	177	356	12464	194	402	11837	165	338	111873
3	Aurangabad	54556	1294	983	45795	158	527	45809	205	352	27212	236	305	404542
4	Banka	42903	1317	1324	30801	820	949	31059	738	848	30199	696	762	318201
5	Begusarai	58557	2003	3722	47584	1236	3254	48698	773	2598	46556	578	2469	483354
6	Bhagalpur	56049	1748	3326	43357	969	2156	44798	820	2182	42612	817	1943	441482
7	Bhojpur	52932	362	1679	42571	177	792	42394	126	887	38593	1064	833	400456
8	Buxar	37901	783	791	30379	544	588	31019	397	552	28765	344	518	270080
9	Darbhanga	70877	2990	9306	49475	1721	7338	50495	1607	7453	46691	1680	13554	574767
10	E. Champaran	95852	3048	10502	69923	1013	7553	70232	1015	7649	64880	972	6859	795371
11	Gaya	85626	1839	1424	55849	1106	1184	57681	1046	1137	56826	1130	1015	604885
12	Gopalganj	49336	532	2200	40040	436	1286	40629	452	1754	44342	404	1766	392252
13	Jamui	39282	673	1659	27879	398	1222	28251	317	958	26317	323	874	318043
14	Jehanabad	22819	39	934	17669	21	920	17573	13	858	17929	12	965	175257
15	Kaimur	33646	342	911	27222	279	890	27520	244	875	25516	242	797	249121
16	Katihar	50687	2350	18182	36090	1854	12237	36295	1811	11859	35435	1863	11356	485066
17	Khagaria	38330	1664	596	26711	878	296	27585	854	335	24489	590	299	271178
18	Kishanganj	17915	4779	21722	12696	3809	13383	12449	3542	12714	10699	3458	11377	311280
19	Lakhisarai	21359	123	281	18671	38	216	18542	34	232	15958	13	163	178431
20	Madhepura	46539	1130	1402	39559	658	1106	39400	765	994	35690	590	907	353208
21	Madhubani	93593	4521	3005	73850	1967	1946	77414	1880	1820	74263	2085	1982	709479
22	Munger	26543	527	1097	18923	234	713	19925	235	780	19415	242	696	185574
23	Muzaffarpur	85850	4878	2346	67745	2639	2013	66983	2522	2218	62039	2196	2060	652496
24	Nalanda	55868	960	716	40401	344	547	39989	439	566	35693	428	458	381519
25	Nawada	28622	48	1433	33017	46	1670	32759	58	1676	30071	101	1454	243205
26	Patna (Rural)	77174	866	578	57008	548	354	57338	795	384	54497	554	341	532074
27	Patna (Urban)	8724	52	573	7739	44	558	7835	47	579	8030	45	522	67803
28	Purnea	58808	2887	16341	40957	2516	7748	39077	2399	7850	34713	2321	6779	542353
29	Rohtas	55158	504	2981	45886	303	1995	46854	286	2240	46138	240	2402	427628
30	Saharsa	44191	1262	531	30583	917	451	30360	983	344	24660	960	310	313400
31	Samastipur	86795	1208	3629	67532	509	2199	68637	491	2363	63903	630	2516	632862
32	Saran	82555	1904	2596	66107	941	2222	67515	943	2369	64116	994	2240	623257
33	Sheikhpura	13280	19	516	9937	11	331	10535	19	362	10028	19	360	100479
34	Sheohar	13508	435	998	9402	267	607	9152	257	563	8658	245	564	109391
35	Sitamarhi	67391	2891	5863	47504	1377	3507	45893	1265	3564	40686	1326	3212	542190
36	Siwan	53981	461	3877	44974	446	3618	47372	614	3860	46585	625	3599	423708
37	Supaul	33791	6347	10078	26401	5320	7978	24057	4872	7289	17915	3492	5405	345617
38	Vaishali	64859	1652	2346	53603	1327	2153	55324	1307	2309	54396	824	3512	488665
39	W. Champaran	72911	1293	3741	46415	857	1757	48774	821	1895	42638	2457	1862	625391
	Total	1957406	64282	159361	1489418	39929	104733	1506824	37986	103530	1390794	37377	102267	15508491
												GRAND TOTAL		15508491

(O)
SECTION-XIII
Printing Bill Check List

Payment request for Full Payment/Part payment on the basis of 80%/Balance 20%

From : M/s.
.....
.....

To,
The Managing Director
BSTBPC Ltd.
Budh Marg, Patna-800 001

Subject :

Ref.: Order No. **dated**

Print Order **copies (by Web Offset)**

Sir,
Enclosed please find the Bill No. dated for Rs.
..... pertaining to the subject title with the request to kindly arrange
payment to our bill as, we have completed the order.

The details of supply of books to your Godown are as under :

Sl. No.	Challan No.	Date	Godown	Godown	No. of Copies Supplied
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
Total Supply					
Short Supply					
The cost of short supply may be deducted from our bill					

The copies of the Challans for the supply of books duly signed and stamped by Godown in confirmation of receipt of books are enclosed with the bill.

PAPER ACCOUNT

Quality Text Paper : Size GSM				Printed Cover : Size			
Receipt of Paper				Receipt of Printed Cover			
Sl. No.	Challan No.	Date	Qty.	Sl. No.	Challan No.	Date	Qty.
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
Total Receipt				Total Receipt			
Total Consumption				Total Consumption			
Balance Returned if any vide				Balance Returned if any vide			
Challan No.		Dated		Challan No.		Dated	
Balance Paper, if any				Balance Printed Cover, if any			
The cost of balance paper if any may be deducted from our bill							

The photocopies of the Challan vide which the text paper/ printed cover has been received are enclosed.

The positives, illustration, print outs, press copy, checked Ferro proofs, CD whatever given to us in respect of this job has/have been returned by us vide Challan No. and date given below:

Sl.No.	Item	Challan No.	Date
1.	Positives (Text and Cover)		
2.	Illustrations		
3.	Print Outs and CD		

Thanking you,

Yours faithfully,

()
for

For Official Use only

The bill of the printer, details of which are given above at page-1 along with the enclosures is forwarded to Paper Stores/Book Godown for release of necessary certificates on the back of the bill.

Store Incharge

W.M/P.M.

(P)
SECTION - XIV
Check-List Part-A of 'Technical Bid'.

Bid for Printing of Text book Cover for SSA-2016-17, Bihar

Bid opening on 19.08.2015

This is to Certify that Bid with supporting papers contain pages from To

Name of the Bidder:

	LIST	From Page No.	To Page No.
(a)	The Bidder must be an Offset Printer. The press should have been in operation for a minimum period of 3 years as on prior to bid submission date.		
(b)	The cut off year for the age of printing machine is 1995. Printing machine manufactured before the cut of year of 1995 should not be included in the list of printing machines.		
(c)	The bidder should submit audited Profit & Loss Account and Balance Sheet for three financial years i.e. 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 duly certified by his Statutory Auditor/CA who should mention his name, address and membership number and shall be based on the returns filed with the Income Tax authority.		
(d)	The average annual turnover of printing work achieved by the bidder as per their financial results for financial years i.e 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 should be not less than Rs. 200 (Two hundred) lakhs per annum		
(e)	The Bidder should submit details. with reference to [(Column-13(a) to 13(e)- of Part of Technical Bid (Form-I)] having following minimum configurations facilities – <ul style="list-style-type: none"> • Computers with latest configurations. • Colour Digital / Laser Printer at least 500 DPI. • Flat-bed type (High -end) scanner. • Plate making equipment with pasting table, CTP (Computer to Plate) systems. • Four Colour Sheet offset printing machine of not less size 23" x 36" • One programmatic cutting machine not less than 36"size. • Variable Data Coding machine. • Press should have Two strip packing machine. 		
(f)	The Bidder should have ownership documents in support of all equipment's, printing and binding machines. The plant shall be well planned and is required to be in easily accessible location.		
(g)	Copy of Factory/LabourLicence Registration to run the press of all the premises where the machineries etc. are installed. However, the bidders are allowed to submit these certificate after allotment of work but before entering into Agreement.		
(h)	Press and Declaration Certificate issued by concerned competent authority.		
(i)	A duly attested Affidavit & Declaration by the Bidder in the form specified for this purpose i.e. Section-VI & Section-X, by a Notary to be submitted along with the bid.		
(j)	Copy of Sales Tax/VAT Registration Certificate. In case of bidders of other State who having CST Registration and are not registered with Bihar Commercial Tax Deptt. they will have to open an office in Bihar and get registered before entering into the agreement, if the work is allotted to them.		
(k)	Latest VAT returns filed for the month of March 2015 or quarter ending March-2015 and Annual VAT returns filed for the preceding three years i.e. for the years 2011-12, 2012-13 and 2013-14.		
(m)	Certificate of incorporation and copy of Memorandum & Article of Association or partnership deed if not a Proprietary Firm, must be attached.		
(n)	The Bid shall be accompanied with the Bid Security (EMD) as per the amount specified & placed at SECTION-III.		
(o)	Copy of Registration No. of Employee Provident Fund is mandatory wherever applicable. In case a printer is not covered under EPF then proof of such evidence is to be submitted in the form of a written undertaking. However all statutory obligations/liabilities like Salary, ESI, and PF as per labour laws for manpower employed will be the		

	sole responsibility of the bidder.		
(p)	The Bidder must submit five full sheets of paper to be used cover paper as sample, bearing seal, name and watermark of the paper manufacturing mill indicating GSM of paper samples submitted. A bidder may provide such samples of a maximum of two mills.		
(q)	Test Report - Original test reports of paper samples from any Govt. laboratory in respect of following minimum specifications must be attached along with every sample of the paper. Test reports must be given under seal and signature of the concerned laboratory.		
(r)	Duly authenticated evidence (Copy of the Excise Clearance Certificate on the letterhead of Excise Department issued to the paper mill) in support of actual paper production capacity of the paper mill which should be at least 300 metric ton per day (108000 MT per annum) of writing and printing paper should be submitted.		
(s)	Statement of current capability and capacity to handle quantities required by contract. Evidence of installed capacity, per day or per year production capacity, Proof of capacity to produce the required quantity of book covers in the time offered/mentioned in the bid document. manufactured from bamboo/wood virgin whit pulp Board with emblem of the paper mill imprinted as water mark, so, that each page of the cover must be imprinted by watermarks of the paper mill conforming to IS 6956:2001.		
(t)	The bidder should submit his financial positions with a supporting letter from their Banks confirming the availability of fund to meet the working capital requirement including Bank Guarantee limit amount which may be required for execution of the Agreement/Contract.		
(u)	Bid by Joint venture/Consortium of firms/printers/company/will not be allowed.		
(v)	Original money receipt or Demand Draft of cost of bid document of Rs. 10,500/-.		

Signature & Seal of the bidder.